

Report Template for Financial Oversight by LWIA 23 CEOs and the LWIB

Report of County-level Participant Data

Fiscal Year: 7/1/2020 through 6/30/2021

Report for Month Ended: 11/30/2020

WIOA Grant #: 19-681023 & 20-681023

Trade Grant #: 18-661023

| County | Enrollments | | | | | | | Participants Served | | | | | | | Participants Served | | | |
|------------|-------------|----|-------|-------|---|---|-------|---------------------|-------|----|-------|-----|---|-------|---------------------|------------------|----|-----|
| | WIOA | | | Trade | | | TOTAL | WIOA | | | Trade | IWT | | TOTAL | Direct Training | Percent of Total | | |
| | Adult | DW | Youth | | | | Adult | DW | Youth | | | | | | | | | |
| Clark | | | 3 | | | | | | 3 | | | | | | | | 11 | 4% |
| Clay | 3 | 2 | 1 | | | | | | 6 | | | | | | | | 20 | 6% |
| Coles | 13 | 21 | 4 | | | | | | 16 | 4 | 1 | | | | | | 91 | 25% |
| Crawford | 1 | 2 | | | | | | | 6 | | | | | | | | 25 | 6% |
| Cumberland | 4 | 3 | 1 | | | | | | 2 | 1 | | | | | | | 16 | 5% |
| Edgar | 1 | 1 | 1 | | | | | | 1 | | | | | | | | 5 | 2% |
| Effingham | 6 | 4 | 6 | | | | | | 20 | | | | | | | | 70 | 20% |
| Fayette | 5 | | 4 | | | | | | 19 | | | | | | | | 39 | 12% |
| Jasper | 1 | 1 | 1 | | | | | | 4 | | | | | | | | 14 | 4% |
| Lawrence | | | 3 | | | | | | 4 | | | | | | | | 9 | 2% |
| Marion | 7 | 2 | 2 | | | | | | 7 | | | | | | | | 37 | 10% |
| Moultrie | | 4 | | | | | | | | | | | | | | | 8 | 3% |
| Richland | 3 | 1 | 2 | | | | | | 2 | | | 1 | | | | | 15 | 4% |
| Other | | | | | | | | | 1 | | | | | | | | 4 | 0% |
| Total | 44 | 41 | 28 | 0 | 0 | 0 | 113 | 162 | 100 | 92 | 5 | 5 | 0 | 364 | 303 | 100% | | |

Notes of Explanation:

1. Report of County-level Participant Data is to be completed with IWDS data for each active grant.
2. Grant Number is the number DCEO assigns to the grant. If more than one WIOA or Trade grant is active, list each active grant number in the applicable field.
3. Report month is the month through which information is being reported. All reports are cumulative from the beginning of the fiscal year.
4. Enrollments are individuals assigned to LWIA 23 in IWDS. Enrolled individuals may not yet be receiving services.
5. Participants Served are individuals who have received at least one service from LWIA 23 as documented in IWDS.
6. Served Direct Training are individuals who have received at least one direct training service from LWIA 23 as documented in IWDS.
7. Percent of Total calculation based on Served Direct Training by county divided by Total Served Direct Training.

**LWIA 23 CEO and LWIB Financial Oversight
Report of County-level Participant Direct Training Expenditures**

Fiscal Year: 07/01/2020 through 06/30/2021

Report for Month Ended: 11/30/2020

| County | WIOA Formula - 19-681023 / 20-681023 | | | | 18-661023 | 19-681023 / 20-681023 | 19-651023 | Total By County | Percent of Total | 18-656023* |
|--------------|--------------------------------------|-------------------|--------------------|------------------------|-------------|---------------------------------|------------------------|-------------------|---------------------|---------------------------------|
| | Adult | DW | Youth In School | Youth Out of School | Trade | Incumbent Worker Training | 1E - Rapid Response | | | Emergency Layoff Aversion |
| Clark | 3,009 | 8,338 | | 15,271 | | | | \$ 26,618 | 4% | \$ 9,775 |
| Clay | 23,422 | 8,340 | 2,142 | 696 | | 1,372 | | \$ 35,972 | 6% | |
| Coles | 74,721 | 41,283 | 2,055 | 28,487 | | 1,840 | 26,034 | \$ 174,421 | 29% | |
| Crawford | 12,910 | 12,889 | 2,095 | 3,556 | | | | \$ 31,450 | 5% | |
| Cumberland | 13,987 | 8,039 | 2,143 | 5,912 | | | | \$ 30,081 | 5% | |
| Douglas | 1,462 | | | | | | | \$ 1,462 | 0% | |
| Edgar | 3,222 | 3,555 | | 6,266 | | | | \$ 13,044 | 2% | |
| Effingham | 54,305 | 33,415 | 16,446 | 31,490 | | 3,802 | 7,920 | \$ 147,379 | 25% | \$ 44,144 |
| Fayette | 13,051 | 1,548 | 9,134 | 21,135 | | | | \$ 44,868 | 7% | \$ 14,306 |
| Jasper | 16,150 | 7,341 | 5,008 | | | | | \$ 28,499 | 5% | |
| Lawrence | 2,067 | 3,332 | | 9,403 | | | | \$ 14,802 | 2% | |
| Marion | 4,123 | 401 | | 1,086 | | | | \$ 5,609 | 1% | \$ 47,340 |
| Moultrie | 5,195 | 9,230 | | | | | 4,229 | \$ 18,654 | 3% | \$ 22,450 |
| Richland | 19,340 | 1,938 | 674 | 476 | | 2,512 | | \$ 24,940 | 4% | \$ 45,982 |
| Other | 1,437 | | | 183 | | | | \$ 1,620 | 0% | |
| Total | \$ 248,401 | \$ 139,650 | \$ 39,698 | \$ 123,961 | \$ - | \$ 9,526 | \$ 38,183 | \$ 599,418 | 100% | \$ 183,998 |

Notes of Explanation:

1. Report of County-level Participant Direct Training Expenditures is to be completed with CEFS expenditure data for each active grant.
2. Report month is the month through which information is being reported. All reports are cumulative from the beginning of the fiscal year.
3. Total by County is the cumulative amount of direct training expenditures by county.
4. Percent of Total calculation based on Total by County divided by total direct training expenditures.
5. *Emergency Layoff Aversion Grant Expenditures are shown for informational purposes but not included in the direct training totals or percentages.
*18-656023 has the cumulative totals for the life of the grant (5/1/20-6/30/21), not just the fiscal year.

LWIA 23 CEO and LWIB Financial Oversight
Key Metrics for Financial Oversight of WIOA Formula Grants

WIOA Grant Numbers: 19-681023 / 20-681023 **Report for Month Ended:** 11/30/2020

| Metric | Standard | Status | | | |
|--------------------------------|---|--------------|--------------------------|--------------------------|------------------------------|
| | | <u>Adult</u> | <u>Dislocated Worker</u> | <u>Youth – In School</u> | <u>Youth – Out of School</u> |
| Obligations – Year 1 19-681023 | 80% by June 30 th - see note 8 below | M | M | F** | F** |
| Obligations – Year 2 19-681023 | 100% by June 30 th | MG | MG | MG | MG |
| Obligations – Year 1 20-681023 | 80% by June 30 th | N | MG | N | N |
| Obligations – Year 2 20-681023 | 100% by June 30 th | MG | MG | MG | MG |
| Direct Training Expenses | 50% of total expenditures | MG | MG | | |
| Youth – In School 19-681023 | Not more than 50% of youth budget | | | MG | |
| Youth – In School 20-681023 | Not more than 50% of youth budget | | | MG | |
| Youth – 19-681023 | Minimum 20% for work experience | | | MG | |
| Youth – 20-681023 | Minimum 20% for work experience | | | N | |

Notes of Explanation:

1. A key metrics report is to be completed for the active formula grants.
2. The grant number is the number DCEO assigns to the grant.
3. Report month is the month through which information is being reported. All reports are cumulative from the beginning of the grant period and should tie to entries made on the Grant Reporting System (GRS). GRS entries for the report month are required to be made within 20 days of the end of the previous month.
4. As shown, some metrics apply separate standards for each of the two years for which formula grant funding is available.
5. The budget and expenses for grant amounts allocated for administration costs are not included in the calculation of the obligations metrics. The Year 1 obligations measure is prorated to reflect cumulative minimum obligations of 6.67% per month (i.e., 80% divided by 12).
6. The direct training expenses metric applies to adults and dislocated workers only and is calculated based on all available funds for the program year, including funds carried in from the previous year.
7. Status indicators are as follows: MG=Meeting; N= Not Meeting; M= Met; F= failed
8. **Due to the current situation regarding COVID-19, the State issued a waiver suspending the 80% obligation requirement for the PY19 funds.

Lake Land College
Statement of Expenditures
November 2020

(In Whole Numbers)

| | <u>Current Expense</u> | <u>Y-T-D Expense</u> | <u>PY20 Annual Budget</u> | <u>Annual Budget Remaining</u> | <u>% Spent</u> |
|---------------------------|----------------------------|--------------------------|-----------------------------------|--|--------------------|
| Expenses | | | | | |
| Salaries | 13,996 | 73,390 | 176,800 | 103,410 | 41.5% |
| Fringe Benefits | 8,026 | 30,939 | 76,130 | 45,191 | 40.6% |
| Travel / Training / Mtgs | 0 | 0 | 8,000 | 8,000 | 0.0% |
| Contractual | 2,496 | 2,496 | 2,000 | -496 | 124.8% |
| Facility Costs | 1,018 | 5,546 | 25,000 | 19,454 | 22.2% |
| Office / Operations Costs | 11,622 | 47,503 | 71,200 | 23,697 | 66.7% |
| Total Expenses | <u>37,158</u> | <u>159,874</u> | <u>359,130</u> | <u>199,256</u> | <u>44.5%</u> |

Notes of Explanation:

1. Detailed expenditure information is available to the CEOs and LWIB upon request.

**For the Contractual category, this consists of our Directors & Officers Insurance. The full policy costs were included in November, however, billing the partners for their portions according to the MOU took place in December so it will be under budget once the billed out portions are reflected in the numbers in December.

**Report for Financial Oversight by CEOs and LWIB
Summary of Financial Activity for Service Providers**

Report for Month Ended: 11/30/2020

| Service Provider Name: CEFS | | | | | | |
|------------------------------------|------------------|---------------|----------------|---------------|-------------------|---------------|
| Line Item | Budget | | Expenses | | Remaining Balance | |
| | Amount | % Total | Amount | % Total | Amount | % Total |
| Direct Training | 2,546,097 | 73.5% | 717,758 | 72.8% | 1,828,339 | 73.8% |
| All Other | 918,552 | 26.5% | 268,389 | 27.2% | 650,163 | 26.2% |
| Total | 3,464,649 | 100.0% | 986,147 | 100.0% | 2,478,502 | 100.0% |

Notes of Explanation:

1. CEFS is the only service provider in LWIA 23.

**Report for Financial Oversight by LWIA 23 CEOs and the LWIB
Report of Training Provider Expenditures**

Fiscal Year: 07/01/2020 through 06/30/2021

Month Ended:

11/30/2020

| Training Provider | Current Month Expenses | Expenses to Date |
|---|------------------------|------------------|
| Advanced Healthcare Training | \$ - | \$ - |
| Barnes & Noble | \$ - | \$ - |
| Capital Area School of Practical Nursing | \$ - | \$ - |
| Coding For Success | \$ - | \$ - |
| College of Dupage | \$ - | \$ - |
| Danville Area Community College | \$ - | \$ - |
| Eastern Illinois University | \$ - | \$ - |
| Effingham Academy of Cosmetology | \$ - | \$ - |
| Illinois Eastern Community Colleges | \$ 1,375.75 | \$ 99,732.40 |
| Indiana State University | \$ - | \$ - |
| IUPUI | \$ - | \$ - |
| Ivy Tech Community College | \$ - | \$ - |
| Janice Gebke RN | \$ - | \$ - |
| John A. Logan College | \$ - | \$ - |
| Kaskaskia College | \$ 2,821.00 | \$ 5,634.40 |
| Lake Land College | \$ 234,313.39 | \$ 271,603.20 |
| Lakeview College of Nursing | \$ - | \$ 9,451.92 |
| Lincoln Land Community College | \$ - | \$ 4,920.00 |
| Lincoln Trail College | \$ - | \$ - |
| Milikin University | \$ - | \$ - |
| National Pipe Trades | \$ - | \$ - |
| Parkland College | \$ 13,167.82 | \$ 15,752.73 |
| Premier CDL Training | \$ - | \$ - |
| Rend Lake College | \$ - | \$ - |
| Richland Community College | \$ - | \$ 2,995.25 |
| Southern Illinois University - Carbondale | \$ - | \$ - |
| Southern Illinois Book and Supply | \$ - | \$ - |
| Southwestern Illinois College | \$ - | \$ - |
| Truck Driver Institute | \$ - | \$ - |
| University of Illinois - Springfield | \$ - | \$ - |
| Vincennes University | \$ - | \$ - |

Notes of Explanation:

Total \$ 410,089.90

- 1) All training providers with expenses charged to an LWIA 23 grant during the fiscal year are listed.
- 2) Training providers generally invoice by semester.

**LOCAL WORKFORCE INNOVATION BOARD 23
GRS GRANT SUMMARY
NOVEMBER 2020**

* Cash balance as of 12/17/20

| Grant #19-681023 WIOA Formula Grant 7/1/19 thru 6/30/21 | <u>BUDGET</u> | <u>COSTS</u> | <u>BALANCE</u> | <u>CASH AVAILABLE</u> | <u>CASH REQUESTED</u> | <u>BALANCE</u> |
|---|----------------------|---------------------|-----------------------|----------------------------------|----------------------------------|-----------------------|
| Administration | 276,794.00 | 174,372.54 | 102,421.46 | | | |
| Youth In School | 226,222.00 | 147,835.76 | 78,386.24 | | | |
| Youth Out Of School | 534,730.00 | 564,503.05 | (29,773.05) | | | |
| Adult | 1,079,250.00 | 1,079,250.00 | 0.00 | | | |
| Dislocated Workers | 650,971.00 | 598,289.17 | 52,681.83 | | | |
| TOTAL | 2,767,967.00 | 2,564,250.52 | 203,716.48 | 2,767,967.00 | 2,647,950.00 | 120,017.00 |
| <hr/> | | | | | | |
| Grant #18-656023 Layoff Aversion Grant 5/1/20 thru 6/30/21 | <u>BUDGET</u> | <u>COSTS</u> | <u>BALANCE</u> | <u>CASH AVAILABLE</u> | <u>CASH REQUESTED</u> | <u>BALANCE</u> |
| Layoff Aversion | 219,633.27 | 183,997.57 | 35,635.70 | | | |
| TOTAL | 219,633.27 | 183,997.57 | 35,635.70 | 219,633.27 | 181,900.00 | 37,733.27 |
| <hr/> | | | | | | |
| Grant #20-681023 WIOA Formula Grant 7/1/20 thru 6/30/22 | <u>BUDGET</u> | <u>COSTS</u> | <u>BALANCE</u> | <u>CASH AVAILABLE</u> | <u>CASH REQUESTED</u> | <u>BALANCE</u> |
| Administration | 315,952.00 | 0.00 | 315,952.00 | | | |
| Youth In School | 247,290.00 | 1,335.26 | 245,954.74 | | | |
| Youth Out Of School | 741,870.00 | 4,920.10 | 736,949.90 | | | |
| Adult | 1,191,093.00 | 156,246.12 | 1,034,846.88 | | | |
| Dislocated Workers | 663,338.00 | 159,601.16 | 503,736.84 | | | |
| TOTAL | 3,159,543.00 | 322,102.64 | 2,837,440.36 | 3,159,543.00 | 160,400.00 | 2,999,143.00 |

**LOCAL WORKFORCE INNOVATION BOARD 23
GRS GRANT SUMMARY
NOVEMBER 2020**

* Cash balance as of 12/17/20

| Grant #18-661023 | Grant Closed | | | | | |
|-----------------------------|----------------------|---------------------|-----------------------|-------------------------|-------------------------|-----------------------|
| Trade | | | | CASH | CASH | |
| 10/1/19 thru 9/30/20 | <u>BUDGET</u> | <u>COSTS</u> | <u>BALANCE</u> | <u>AVAILABLE</u> | <u>REQUESTED</u> | <u>BALANCE</u> |
| Training | 14,187.28 | 6,913.72 | 7,273.56 | | | |
| Out of Area Job Search | 0.00 | 0.00 | 0.00 | | | |
| Out of Area Relocation | 0.00 | 0.00 | 0.00 | | | |
| Transportation | 0.00 | 7,273.56 | (7,273.56) | | | |
| Payment Processing | 7,598.96 | 7,598.96 | 0.00 | | | |
| TOTAL | 21,786.24 | 21,786.24 | 0.00 | 21,786.24 | 21,786.24 | 0.00 |
| <hr/> | | | | | | |
| Grant #19-651023 | | | | CASH | CASH | |
| Trade Case Mgmt. | | | | <u>AVAILABLE</u> | <u>REQUESTED</u> | <u>BALANCE</u> |
| 10/1/19 thru 6/30/21 | <u>BUDGET</u> | <u>COSTS</u> | <u>BALANCE</u> | | | |
| Training | 227,500.00 | 36,197.67 | 191,302.33 | | | |
| Supportive Services | 97,500.00 | 2,742.99 | 94,757.01 | | | |
| Case Management | 21,320.00 | 11,490.01 | 9,829.99 | | | |
| TOTAL | 346,320.00 | 50,430.67 | 295,889.33 | 346,320.00 | 36,850.00 | 309,470.00 |
| <hr/> | | | | | | |
| GRAND TOTAL | 6,515,249.51 | 3,142,567.64 | 3,372,681.87 | 6,515,249.51 | 3,048,886.24 | 3,466,363.27 |