**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Zoom / Conference Call

Monday, December 14, 2020 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**  Gareld Bilyew, Kevin Bushur, Pat Click, Dave Cole, Adam Flack (Van Leeds), Tiffany Macke, Josh McElravy, Jill Michl (Stacey Parr), Deacon Patient, John Perry, Chris Strohl, Kim Taylor, Carol Tracy, Connie Waldrop, Jason Warfel, John Weidner, Lewis Ryder |  |
| **Members Absent:** Jim Bolin, Kevin Buenker, Mike Conrad, David Cox, Tim Lodes, Justin Martin, Mandy Martin, Bruce Peters, Tom Robinson, Chuck Rose, Michael Conley (Laura Vahlkamp), Patti Metzger  **Others Present**:  Jamie Corda-Hadjaoui, Laurie Jennings, Tony Logue, Elaine Nuding, Debbie Whitacre, Amy Dulaney, Sharmila Kakac |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:05 pm on Monday, December 14, 2020 via Zoom / conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the September meeting. Chris Strohl seconded the motion. Voice vote was unanimous, motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Committee Reports:**

**Oversight/Planning:** Tony Logue stated the P&O Committee met Thursday, December 10. They approved changes to the Incumbent Worker Policy, changing the maximum amount of reimbursement per company, per fiscal year to $20,000 with the approval of the Director and the P&O Committee. This decision will be made on a case by case basis. The committee discussed all of the fiscal reports given by Debbie Whitacre. No expenditures were out of the ordinary. They were also told that DCEO is planning their fiscal / program monitoring in May 2021.

**Youth:** Chair Tiffany Macke mentioned that the committee met earlier today and discussed the restructuring of the committee to comply with the Board bylaws. At least 50% of the members of the committee must be Board members. There were 4 members that were removed and appointed as advisory members to be in line with the requirements of the WIOA law.

**Consortium:** Chris Strohl (in the absence of Kevin Bushur, who was having audio difficulties) stated that the committee also met today and discussed referrals between partners as well as MOU billings for D&O insurance from LLC have been sent out. CEFS is not planning on billing for the RR Specialist due to the office being closed.

**Executive:** No report.

Tiffany Macke made a motion to approve the committee reports as presented, Gareld Bilyew seconded. All in favor. Motion carried.

**Service Provider Report:**

Laurie Jennings reported CEFS held a Rapid Response for Honeywell in Robinson. There were 60 employees affected by the closure. They have also sent Rapid Response packets to Rain Carbon, which has filed a WARN for their closure. No date has been given for their shutdown. LWIA 23 Performance measures were negotiated with DCEO for PY21 – 22. CEFS is desperately seeking youth for the youth work experience program. The One Stop office in Effingham is still closed due to COVID. There is no date for a reopening. They have served 359 participants to date.

**Fiscal Agent Report:**

Jamie Corda Hadjaoui shared a PowerPoint presentation with information on expenditures by county, participants by county, as well as a list of active IWT projects. She also raised the question about what board members see as their mission. Pat Click, Tiffany Macke and Gareld Bilyew spoke to their involvement with Board operations and how other board members could help staff understand what is going on in their areas by keeping them informed of any business closings / layoffs, expansions, or new business coming to their area.

**MOU Modification:**

Tony Logue stated the PY20 MOU had been submitted to DCEO in June 2020. DCEO had asked for some changes and clarification on several items. The MOU, along with the changes had been sent out with the Board packet prior to this meeting. All changes have been approved by the Consortium.

Jason Warfel made a motion to approve the MOU Modification as presented, Gareld Bilyew seconded. All in Favor. Motion carried.

**Business Service Integration / Apprenticeship Update:**

Jamie reported that LLC was partnering with Rend Lake on an Apprenticeship Expansion Grant. Lake Land College’s role will be referring qualified participants. The progress has slowed due to COVID. She also mentioned that Lee Reese (LWA 24) has agreed to be a valuable resource for LWA 23 in regards to helping businesses establish a Registered Apprenticeship with USDOL.

**Other Business/Member Opportunity to Share:** Pat Click mentioned that Kanata Blanket is expanding in the next year, hoping to hire at least 20 more. Deacon Patient stated that Agri-Fab in Sullivan has 30 vacancies on the first shift and that they have increased their starting wage.

**Public Comment:**

None

**Adjournment:**

Meeting was adjourned at 12:40 pm. Tiffany Macke made the motion, Kim Taylor seconded. Motion carried.