**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Conference Call

Monday, June 15, 2020 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**Gareld Bilyew, Jim Bolin, Kevin Bushur, Pat Click, Dave Cole, Tiffany Macke, Mandy Martin, Patti Metzger, Jill Michl (Stacey Parr), John Perry, Lewis Ryder, Chris Strohl, Kim Taylor, Carol Tracy, Nic Farley (Laura Vahlkamp), Connie Waldrop, Jason Warfel, John Weidner |  |
| **Members Absent:**Kevin Buenker, Mike Conrad, David Cox, Adam Flack (Van Leeds), Tim Lodes, Justin Martin, Josh McElravy, Deacon Patient, Bruce Peters, Tom Robinson, Chuck Rose**Others Present**:Jamie Corda-Hadjaoui, Laurie Jennings, Tony Logue, Elaine Nuding, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:00 pm on Monday, June 15, 2020 via conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the April meeting. Kim Taylor seconded the motion. Voice vote was unanimous, motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Service Provider Report:**

Laurie Jennings reported that the Coles County office has moved to another location in Mattoon. All offices remain closed to the public. They are working on a plan to reopen when guidelines have been loosened. They have enrolled 20 new customers into classroom training for the Summer semester. 412 total have been served to date.

**Success Stories**

Jamie Corda Hadjaoui mentioned that the Success Stories booklet has been distributed to all Board members. She asked that everyone please read and pick their favorite and send an email to her and Debbie.

**Fiscal Agent Report**

Jamie Corda Hadjaoui reported that we have received our PY20 allocations. There was a 14% increase in funding from PY19. We have also received a Layoff Aversion Grant via DCEO for businesses to purchase items to allow them to work remotely and serve their customers. This grant reimburses those businesses that applied prior to the deadline. This grant totaled around $220,000.

**Committee Reports:**

**Oversight/Planning:** Debbie Whitacre reported (in Mike Conrad’s absence) that we received the results from DCEO’s annual monitoring. There were 4 minor clerical programmatic errors and no fiscal issues. The committee approved all training programs that were submitted for recertification. They also approved the PY20 budget for recommendation to the Executive Committee.

**Youth:** No report.

**Consortium:** Chair Kevin Bushur reported that the committee has chosen a Vice Chair (Chris Strohl). He also mentioned that the committee structure needed to be updated to conform to the bylaws and help with obtaining a quorum.

**Executive:** Vice-Chair Gareld Bilyew reported that the committee approved the PY20 budget for recommendation to the full Board.

John Weidner made a motion to approve the committee reports as presented, Kevin Bushur seconded. All in favor. Motion carried.

**PY20 Budget Approval:**

Debbie Whitacre went through any changes to the budget from PY19 and explained the reasoning. The Planning and Oversight and Executive Committees have approved the budget.

Gareld Bilyew made a motion to approve the PY20 Budget as presented, Jim Bolin seconded. Roll Call vote, all in favor, motion carried.

**One-Stop Certification:**

Tony Logue mentioned that the One Stop Certification process has been altered due to COVID – 19. Guidance from DCEO was sent last week on completion procedures. A desk review of the application sent in by the One Stop Operator will be done by the Certification team. When the One Stop opens to the public, the team will visit and complete the process.

**Election of Next Year’s Officers:**

The Nominating Committee has nominated Pat Click and Gareld Bilyew for next year. Tiffany Macke made a motion to accept the nominations, Chris Strohl seconded. All in favor, motion passed.

**Next Year’s Meeting Schedule:**

The meeting schedule for the next fiscal year was proposed. Chair Click asked for any comments. None were voiced so Kim Taylor made a motion to approve the schedule. Gareld Bilyew seconded the motion. Voice vote was unanimous, motion carried.

**Other Business/Member Opportunity to Share:**

None.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 12:25 pm. Kevin Bushur made the motion, Kim Taylor seconded. Motion carried.