**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Zoom / Conference Call

Monday, June 21, 2021 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**  Gareld Bilyew, Jim Bolin, Kevin Buenker, Kevin Bushur, Pat Click, Dave Cole, Michael Conley, Mike Conrad, Tiffany Macke, Patti Metzger, John Perry, Lewis Ryder, Denise Smith, Chris Strohl, Kim Taylor, Jason Warfel |  |
| **Members Absent:** David Cox, Van Leeds, Justin Martin, Mandy Martin, Josh McElravy, Jill Michl (Stacey Parr), Deacon Patient, Bruce Peters, Tom Robinson, Chuck Rose, Carol Tracy, Connie Waldrop, John Weidner  **Others Present**:  Amy Dulaney, Jamie Corda Hadjaoui, Laurie Jennings, Sharmila Kakac, Tony Logue, Deb Reed, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:03 pm on Monday, June 21, 2021 via Zoom / conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the March meeting. Mike Conrad seconded the motion. Voice vote was unanimous, motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Service Provider Report:**

Laurie Jennings reported there was a Trade Rapid Response event for LSC in Mattoon and a separate Dislocated Worker Rapid Response event has been discussed for Schutt Sports in Salem. Monitoring by Lake Land College and DCEO has been performed for the year. The LLC monitoring resulted in one finding that has been corrected and there are some potential findings from DCEO but will not know which ones until we receive the final letter. Staff has attended several conferences and are currently working on summer enrollees and preparing for fall semester. A Youth roundtable was held in May to inform the LWIA 23’s counties juvenile probation officers of our services. All of the CEFS WIOA offices are now open except for the One-Stop in Effingham. CEFS has plans to go to the colleges to meet with students and serve more participants. CEFS is still looking for potential youth customers, if anyone has any leads, and have served 421 total customers this program year.

**Success Stories**

Jamie Corda Hadjaoui mentioned that the Success Stories booklet has been distributed to all Board members and CEOs. She asked that everyone please read and pick their favorite and send an email to her or respond via the Doodle poll sent out this morning.

**Fiscal Agent Report**

Jamie Corda Hadjaoui reported that we have received our PY21 allocations. There was a 20.9% decrease in funding from PY20, which equals a cut of $677,381. As Laurie spoke about earlier, monitoring with DCEO was performed in May but we are awaiting the final letter to see what actions and responses will be needed. Due to some of our metrics, there have been ongoing discussions between WIOA staff, CEFS and DCEO to address concerns DCEO has with some of our PY20 numbers. While we did receive an additional $74,109 in Dislocated Worker money in the last couple of months, we are projected to run short of the 80% obligation requirement for Youth and Adult and we will be submitting a waiver request from the State for consideration.

**Committee Reports:**

**Oversight/Planning:** Chair Mike Conrad stated that all of the usual financial reports were reviewed and approved as well as the performance reports. Training program certifications were approved as well as the 1-year extension of the One-Stop Operator contract. They also approved the PY21 budget for recommendation to the Executive Committee.

**Youth:** Chair Tiffany Macke reported that the Youth Committee met earlier today and welcomed Mike Conley to the committee. Discussion was held about the Youth roundtable with the juvenile probation officers within our 13 counties. The committee is looking at other areas that can target to help the youth program.

**Consortium:** Vice-Chair Chris Strohl stated that they received a Business Services update as well as reports from all of the attending partners. Referrals from the partners were asked for and an update was given on the MOU billings and budget. Re-opening of the One-Stop was also discussed during the One-Stop Operator report with no set timeframe as of yet.

**Executive:** Vice-Chair Gareld Bilyew reported that the committee approved the PY21 budget for recommendation to the full Board.

Kim Taylor made a motion to approve the committee reports as presented, Mike Conley seconded. All in favor. Motion carried.

**PY21 Budget Approval:**

Debbie Whitacre went through any significant changes to the budget from PY20 and explained the reasoning. The Planning and Oversight and Executive Committees have approved the budget and are recommending it to the Board for approval. Jim Bolin made a motion to approve the PY21 Budget as presented, Chris Strohl seconded. Roll Call vote, all in favor, motion carried.

**One-Stop Certification:**

Not needed at this time due to COVID.

**Election of Next Year’s Officers:**

Tiffany Macke spoke on behalf of the Nominating Committee which has nominated Pat Click and Gareld Bilyew for next year. No additional nominations were made from the floor. Jim Bolin made a motion to accept the nominations, Chris Strohl seconded. All in favor, motion passed.

**Next Year’s Meeting Schedule:**

The meeting schedule for the next fiscal year was proposed. It was pointed out that the June 2022 meeting may have to be moved depending on when the Juneteenth holiday will be observed. The September meeting will hopefully be in-person or a hybrid type of format but additional details will come out as the time gets closer and we can see what space restrictions are in effect at that time. Chair Click asked for any comments. None were voiced so Gareld Bilyew made a motion to approve the schedule. Denise Smith seconded the motion. Voice vote was unanimous, motion carried.

**Other Business/Member Opportunity to Share:**

Debbie Smith, CEO for Marion County, introduced Deb Reed as an upcoming new board member who was able to sit in on today’s meeting. Chair Click reiterated spreading the word about WIOA and referring people to our services. Tony Logue also mentioned for board members to be on the lookout for paperwork to be sent out in August regarding board recertification.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 12:46 pm. Tiffany Macke made the motion, Gareld Bilyew seconded. Motion carried.