**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Conference Call

Monday, September 21, 2020 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**  Gareld Bilyew, Jim Bolin, Kevin Bushur, Pat Click, Dave Cole, Mike Conrad, Van Leeds, Tiffany Macke, Mandy Martin, Patti Metzger, Jill Michl (Stacey Parr), Deacon Patient, Lewis Ryder, Chris Strohl, Kim Taylor, Carol Tracy, Jason Warfel, John Weidner |  |
| **Members Absent:** Kevin Buenker, David Cox, Tim Lodes, Justin Martin, Josh McElravy, John Perry, Bruce Peters, Tom Robinson, Chuck Rose, Nic Farley (Laura Vahlkamp), Connie Waldrop  **Others Present**:  Jamie Corda-Hadjaoui, Laurie Jennings, Tony Logue, Elaine Nuding, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:02 pm on Monday, September 21, 2020 via conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the June meeting. Van Leeds seconded the motion. Voice vote was unanimous, motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Committee Reports:**

**Oversight/Planning:** Chair Mike Conrad stated that the P&O Committee met Thursday, 9/17/20. All expenditures were discussed with nothing out of the ordinary. There was one new program that was approved for Flight Training International.

**Youth:** Chair Tiffany Macke mentioned that the committee met earlier today and discussed issue of non-compliance with the bylaws regarding committee structure. This will be resolved before the next meeting. She stated that we are trying to complete a short press release for Board members and CEO’s to distribute in their communities. She mentioned that CEFS met all of the performance measures for PY19. Tiffany discussed the effort that we are putting in to find a guest speaker for the upcoming meetings.

**Consortium:** ViceChair Chris Strohl stated that the committee also met today and discussed the MOU billing for PY19 and PY20. She mentioned that it is a common theme with all offices still being closed or open by appointment only and that we are working in a very different environment and still trying to help those in need.

**Executive:** No report.

Tiffany Macke made a motion to approve the committee reports as presented, Mandy Martin seconded. All in favor. Motion carried.

**Service Provider Report:**

Laurie Jennings reported that they received a WARN from Honeywell in Robinson. There are approximately 60 employees that will be affected by the closure. They have scheduled a Rapid Response for the business. Masterbrand Cabinets in Arthur has filed a TAA petition that will affect 4 employees from LWIA 23. They have all been contacted. All CEFS offices are open for appointment only with the exception of the One Stop in Effingham. They are actively recruiting youth participants and work sites for Work Experience. They have enrolled over 100 new participants in classroom training since the beginning of the fiscal year and served 327 YTD.

**Fiscal Agent Report**

Jamie Corda Hadjaoui reported there will not be a VP of Workforce at LLC; the new position will now be Dean of Workforce Solutions. The construction of the Workforce Development Center will be completed in December with a move in date of February. LLC is partnering with IECC and Rend Lake on an apprenticeship expansion grant in a referral role.

**Regional Plan Revisions Approval:**

Jamie mentioned there were several revisions made to the Regional Plan. They have been conditionally approved and sent to DCEO for review. The board needs to officially approve all changes.

Chris Strohl made a motion to approve the Regional Plan Revisions as presented, Gareld Bilyew seconded. All in Favor. Motion carried.

**Other Business/Member Opportunity to Share:**

Gareld Bilyew expressed his appreciation for the help CEFS has and will give Honeywell, the company that is closing in his county.

**Public Comment:**

Pat Click mentioned that he met with representatives of the Effingham Railroad and discussed their $10 million expansion and their partnering with Agracel. Jamie added that we also met with RCDC and toured several companies and discussed their training needs and she encouraged anyone that has those connections with businesses to please contact her and we can evaluate their needs.

**Adjournment:**

Meeting was adjourned at 12:30 pm. John Weidner made the motion, Kim Taylor seconded. Motion carried.