**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Zoom / Conference Call

Monday, December 13, 2021 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**Casey Burgholzer (Patti Metzger), Gareld Bilyew, Jim Bolin, Kevin Bushur, Pat Click, Lisa Ehrbacher, Adam Flack, Tiffany Macke, Mandy Martin, Josh McElravy, Lori Poorman, Deborah Reed, Lewis Ryder, Denise Smith, Chris Strohl, Carol Tracy, Connie Waldrop, Jason Warfel, Austin Zwilling |  |
| **Members Absent:** Kevin Buenker, Bryan Cannon, Dave Cole, Mike Conrad, Jill Michl (Stacey Parr), Julie Obermark, John Perry, Kim Taylor**Others Present**:Bryan Ellis, Jamie Corda Hadjaoui, Laurie Jennings, Tony Logue, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:00 pm on Monday, December 13, 2021 via Zoom / conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the September meeting. Denise Smith seconded the motion. Motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Committee Reports:**

**Oversight/Planning:** Vice-Chair Chris Strohl stated Debbie presented all usual fiscal reports and reported that we have a new Trade grant. Jamie gave an update on the apprenticeship grant that was applied for. Laurie discussed the performance measures. Two new training programs were approved.

**Youth:** Chair Tiffany Macke reported that Laurie shared program activities and performance measures. Several strategy ideas were discussed to increase the number of youth participants including: a youth taskforce amongst the case managers; having CEFS attend the School Symposium with school counselors in March; and get testimonials from customers or have student ambassadors to relay the benefits of the program. The next youth roundtable may focus on child care providers.

**Consortium:** Chair Kevin Bushur stated that the Business Services team is planning their next roundtable to focus on several business industries that tie together. A RFP will be released to secure the One Stop Operator for the next 3 years as of July 1st, 2022. Community Action Agencies have a new water program that started December 1st. The child care crisis was another topic discussed and what we as the local workforce agency can do to address it.

**Executive:** No report.

Josh McElravy made a motion to approve the committee reports as presented, Mandy Martin seconded. Motion carried.

**Service Provider Report:**

Laurie Jennings reported that new career planners have started in the Richland & Coles county offices. One open position remains at the CEFS Main office under WIOA and they will probably start looking for a new Resource Room specialist due to the increase in traffic at the One-Stop. There was one Rapid Response over the last few months, at Kauffman Engineering in Lawrenceville. WIOA staff continue to participate in various meetings and trainings. Six staff attended the NAWDP Youth Development Symposium last week. Staff is preparing for the spring semester all while continuing to do as much outreach as possible to keep the focus on finding additional youth participants. They have served 342 to date.

**Fiscal Agent Report**

Jamie Corda Hadjaoui suggested that everyone look over the Annual Report that was sent out. The new Trade Grant has been approved for $116,997. A status update was given about the waiver quarterly report. After the report was submitted in October, DCEO reviewed it and we are scheduled to give a status update on several items within the report tomorrow, December 14th. Several locations within our area were visited during October for Manufacturing Month. We currently have 5 Incumbent Worker Training projects but still have around $70,000 left to spend if anyone knows of a business this could help. Jamie also discussed the Apprenticeship Grant that was applied for in September. If awarded to us, the goal is to increase the amount of registered apprenticeships in our area during the life of the grant, which is estimated to be around 18 months. Additional information was submitted last week and an award notice should be released soon.

**MOU Modification:**

Tony Logue stated that one box on the original MOU, the National Farmworkers Jobs Program, needed to be unchecked thus resulting in a modification and an approval by the Board. Gareld Bilyew made a motion to approve the MOU modification as presented, Tiffany Macke seconded. Motion carried.

**Business Service Integration / Apprenticeship Update:**

Jamie stated that the Business Services Team anticipates holding their next roundtable in late February or early March for several industries that tend to overlap or work hand-in-hand. They are currently reviewing questions that will help focus on what businesses are needing.

**Other Business/Member Opportunity to Share:**

None.

**Public Comment:**

Chair Click relayed his appreciation for all of the work that is being done in LWIA 23 and hopefully we are able to meet in person in March.

**Adjournment:**

Meeting was adjourned at 12:33 pm. Josh McElravy made the motion, Chris Strohl seconded. Motion carried.