**One-Stop Consortium of Local Workforce Innovation Area 23**

Meeting Minutes

June 15, 2020

**Welcome - Call to Order:**

The regular meeting of the LWIA 23 Consortium Committee was called to order at 10:30 am on Monday, June 15, 2020 at CEFS in Effingham by Kevin Bushur.

**Members Present:**

Patti Bennett, Kevin Bushur, Laurie Jennings, Stacey Parr (Jill Michl), Nancy Purdy, Chris Strohl

**Members Absent:**

Pat Click, Connie Waldrop, Van Leeds (Adam Flack), Laura Vahlkamp

**Others Present:**

Tony Logue, Debbie Whitacre, Jamie Corda Hadjaoui, Carol Tracy

**Approval of Minutes**

Chris Strohl made a motion to approve the minutes from the previous meeting. Patti Metzger seconded the motion. Voice vote was unanimous, motion carried.

**Conflict of Interest Disclosure**

No conflicts were disclosed.

**Business Services**

No Report due to COVID.

**Consortium Representation**

Tony mentioned that we have several people representing their agency for different partners. For quorum purposes, we elected to have one person from every required partner on the committee. All agencies are encouraged to attend meetings but will not be “officially” on the committee. Members include:

Board Chair

CEO Chair

Title I – CEFS

Title II - Lake Land College

Title III – IDES

Title IV – DRS

Title V – National Able

Perkins – IECC

TANF – DHS

CSBG - CEFS

Jill Michl made a motion to accept the new committee structure, Chris Strohl seconded. All in favor, motion passed.

**Referrals**

A discussion was had about the importance of keeping track of numbers of referrals with the anticipation of following up with referrals in the future. It was mentioned that we are waiting on more guidance on referral system that Adam Flack demonstrated.

**MOU Billings**

Tony mentioned that all PY19 payments have been made to LLC with the exception of IDES. They will pay in July.

**Disability Committee**

Due to the pandemic, this is no report.

**One Stop Operator Report**

Laurie mentioned that the OSO continues to meet. Offices are still closed to the public. They have completed the One Stop Certification paperwork for the Board to certify. They are working on the dashboard numbers for the 3rd quarter.

**Partner Reports**

WIOA – Career planners are continuing to work from their offices with the exception of the ones that were housed in community college buildings. They are taking online applications. There were 20 new customers enrolled in classroom training for Summer semester.

LLC Adult Ed. – Lake Land College continues remote testing for Fall 2020. They are offering BNA, Basic Welding and Manufacturing Skills I for Fall semester.

DRS – No report

Title V – National Able – Continue to work remotely. All participants are not working at this time.

Perkins – No report

CSBG – CEFS received CARES Act funding. The eligibility requirements changed due to COVID-19. ERBA offices have opened and they are taking applications electronically and in person. They are supplying PPE to customers.

**Next Year’s Meeting Schedule**

Schedule for the next fiscal year was distributed. Jill Michl made the motion to accept, Laurie seconded. All in favor, motion passed.

**Old Business / New Business**

None

**Public Comment**

None

**Adjournment:**

Meeting was adjourned at 11:05am by Kevin Bushur.  Laurie made the motion, Chris Strohl seconded.  Motion Carried.