**CHAIR: MIKE CONRAD**

**VICE CHAIR: CHRIS STROHL**

**December 10, 2020 – Noon via Zoom / Conference Call**

1. Welcome – Call to Order/Roll Call Chair Conrad
2. Review & Approval of September 17, 2020 Minutes (*Action Required)* Chair Conrad
3. Conflict of Interest Disclosure Chair Conrad
4. Grant Recipient / Fiscal Agent Reports Debbie Whitacre, Financial Operations Coord.

*(Action Required / Roll Call)*

* October 2020 LLC Statement of Expenditures
* September 2020 thru November 2020 Accounts Payable Report
* October 2020 Key Metrics Report
* October 2020 Training vs. Overhead Report
* MOU Billings / Receipts Report
* Incumbent Worker Projects Report
* 1E COVID-19 Emergency Assistance Report
* DCEO Annual Monitoring
* Lake Land Annual Audit
* Discussion on Digital & Social Media Marketing Specialist

1. Current LWIA 23 Performance Report Laurie Jennings, CEFS Director
2. Program / Fiscal Monitoring Report *(Action Required)* Tony Logue, Operations Coord.
3. Training Program Certifications *(Action Required)* Tony Logue, Operations Coord.
4. MOU Modification Approval *(Action Required)* Tony Logue, Operations Coord.

1. Incumbent Worker Policy *(Action Required)* Tony Logue, Operations Coord.
2. Other Business Chair Conrad
3. Date and Time of Next Meeting Chair Conrad
4. Public Comment Chair Conrad
5. Motion to Adjourn Chair Conrad

**Zoom / Conference call # 1-312-626-6799 Meeting ID: 920 8276 4201**

**Passcode is protected. Please refer to your calendar invitation or contact the Director for the passcode.**