**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Zoom / Conference Call

Monday, March 21, 2022 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**  Gareld Bilyew, Jim Bolin, Casey Burgholzer (Patti Metzger), Kevin Bushur, Pat Click, Mike Conrad, Adam Flack, Tiffany Macke, Mandy Martin, Josh McElravy, Joy Fitts (Julie Obermark), Stacey Parr, Lori Poorman, Deborah Reed, Lewis Ryder, Denise Smith, Chris Strohl, Kim Taylor, Carol Tracy, Connie Waldrop |  |
| **Members Absent:** Kevin Buenker, Bryan Cannon, Dave Cole, Lisa Ehrbacher, John Perry, Jason Warfel, Austin Zwilling  **Others Present**:  Bryan Ellis, Jamie Corda Hadjaoui, Laurie Jennings, Elaine Nuding, Tony Logue, Debbie Whitacre, Kala Lambert, Alyssa Maglone |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:00 pm on Monday, March 21, 2022 via Zoom / conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Chris Strohl made a motion to approve the minutes from the December meeting. Lewis Ryder seconded the motion. Motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Committee Reports:**

**Oversight/Planning:** Chair Mike Conrad stated all usual fiscal reports were presented and reviewed. Five new training programs were approved and a couple items, the Regional Plan Modification and the OSO contract, were approved to be presented to the full Board for its approval.

**Youth:** Vice-Chair Chris Strohl reported that the group met today and reviewed activities and performance measures. Huddle sessions and a potential roundtable were discussed. 114 Youth have been served so far this fiscal year. Lori Poorman from AgriFab spoke about the steps they take to encourage local youth to work for them.

**Consortium:** Chair Kevin Bushur stated the MOU budget for next fiscal year has been agreed on. The One Stop Operator report was given and the OSO contract is up for approval later in this meeting.

**Executive:** No report.

Tiffany Macke made a motion to approve the committee reports as presented, Gareld Bilyew seconded. Motion carried.

**Service Provider Report:**

Laurie Jennings reported the layoff event for Kauffman Engineering has turned into Trade, with 2 individuals signing up to receive services. Program monitoring by LLC was performed with no findings. Fiscal monitoring by LLC is scheduled for April with DCEO Program monitoring due to happen in May. CEFS staff continue to participate in training sessions and are doing a lot of outreach activities to find potential participants. They are currently preparing for summer semester and have served a total of 379 customers this fiscal year.

**Fiscal Agent Report**

Jamie Corda Hadjaoui gave an update on the waiver received last year. DCEO confirmed we could obligate CEFS’ contract to comply with the 80% obligation rule, so now we just need to make sure we spend the money in a timely fashion. Upon request by DCEO, CEFS created and submitted an Action Plan to the Board. The Planning & Oversight Committee reviewed it at their meeting. We will be receiving an additional $69,659 in Dislocated Worker funds for the current ’21 grant and we received $98,480 for the Apprenticeship Navigator grant. The WIOA Summit is being held virtually and in-person on April 28th and 29th in Bloomington. LWIA 23 Board training was held in February and can be viewed on the YouTube channel for any unable to attend. Perfect attendance was recognized as well as Elaine Nuding for her 45 years in Workforce programs.

**Regional Plan Modification:**

Jamie reported that the Regional Plan has been modified to address the impacts of COVID on the programs and how services are provided. The draft is located on the LWA website and is currently out for public comment. No comments have been made as of today. The modification is due to DCEO by 3/31/22. Planning & Oversight recommended to take this for approval to the full Board.

Kim Taylor made a motion to approve the Regional Plan modification as presented, Mandy Martin seconded. All in Favor. Motion carried.

**One Stop Operator Contract:**

Tony Logue stated that the Board received one bid for the One Stop Operator. It has been evaluated by the evaluation team and they recommend that the contract be awarded to the Consortium of Core Partners. Planning & Oversight recommended to take this to the full Board for approval.

Gareld Bilyew made a motion to approve the One Stop Operator contract, Jim Bolin seconded. All in Favor. Motion carried.

**Business Service Integration / Apprenticeship Update:**

Jamie stated the Business Services Team currently meets monthly. They recently hosted a sector roundtable focused on manufacturing and TDL. They had 4 employers attend. Many topics were talked about regarding the employment / hiring practices at each business and any issues they are dealing with. A similar roundtable is scheduled for May in Clay County. The BST hopes to do another roundtable in the fall of 2022.

**Appointment of Nominating Committee:**

Tony Logue stated Connie Waldrop, Carol Tracy and Tiffany Macke had all agreed to be on the Nominating Committee. Chris Strohl made a motion to approve the Nominating Committee. Gareld Bilyew seconded. All in Favor. Motion carried.

**Challenge to the Board:**

Chair Click challenged the attendees to talk to employers in their area to help direct people and businesses to our services as another way to recruit people that we can serve.

**Other Business/Member Opportunity to Share:**

None.

**Public Comment:**

Next meeting will be on the 3rd Monday in June. Coca Cola is conducting open applications on March 23rd.

**Adjournment:**

Meeting was adjourned at 12:44 pm. Adam Flack made the motion, Kim Taylor seconded. Motion carried.