**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Zoom / Conference Call

Monday, September 20, 2021 – 12:00 pm

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**  Gareld Bilyew, Kevin Bushur, Pat Click, Dave Cole, Mike Conrad, Adam Flack (Van Leeds), Tiffany Macke, Mandy Martin, Josh McElravy, Patti Metzger, Julie Obermark (Michael Conley), Chuck Rose, Lewis Ryder, Denise Smith, Chris Strohl, Kim Taylor, Carol Tracy, Jason Warfel |  |
| **Members Absent:** Jim Bolin, Kevin Buenker, David Cox, Justin Martin, Jill Michl (Stacey Parr), Deacon Patient, John Perry, Bruce Peters, Tom Robinson, Connie Waldrop, John Weidner  **Others Present**:  Freddie Buckingham, Amy Dulaney, Jamie Corda Hadjaoui, Laurie Jennings, Tony Logue, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 12:03 pm on Monday, September 20, 2021 via Zoom / conference call by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the June meeting. Dave Cole seconded the motion. Roll call vote due to virtual meeting. Motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Committee Reports:**

**Oversight/Planning:** Chair Mike Conrad stated Debbie presented all usual fiscal reports. All expenditures were allowable. Nothing out of the ordinary. Tony presented on ADA monitoring and DCEO Fiscal and Programmatic monitoring results. There were findings but they were mainly clerical errors. All reports were approved.

**Youth:** Vice-Chair Chris Strohl reported that Laurie Jennings shared the performance measures outcomes from PY20. There was a lot of discussion regarding the need to recruit youth. Our area has a lot of funds to expend in the Youth program this year. CEFS has served 79 Youth to date. To expend the allocated funds, they anticipate needing to serve 150 more.

**Consortium:** Chair Kevin Bushur stated that the One Stop reopening plan has been approved by IDES. The One Stop is now open to the public by appointment only. He mentioned the report by Jamie regarding the Business Services Team discussing hosting a roundtable but have not determined what sector they will target. Laurie Jennings mentioned that the One Stop RFP will be released in December.

**Executive:** No report.

Josh McElravy made a motion to approve the committee reports as presented, Lewis Ryder seconded. Roll call vote due to virtual meeting. Motion carried.

**Service Provider Report:**

Laurie Jennings reported they received a WARN from Kauffman in Lawrenceville. They are laying off approximately 55 employees. CEFS staff have been attending monthly meetings, career fairs, as well as “meet with CEFS” events at the local community colleges. Unfortunately, the turnout was low at the schools. They continue to take online applications, while there is still not much foot traffic in the outreach offices. Staff are doing outreach to employers to try to gain some OJT contracts. CEFS is desperately looking for Youth customers and employer worksites. They have served 296 year to date.

**Fiscal Agent Report**

Jamie Corda Hadjaoui reported that the Board Re-Certification package is due to the State September 30, 2021. She mentioned that LWIA 23 has applied for an Apprenticeship Navigator Grant through DCEO. EDR 7 is one of two EDR’s in the State that do not have a Navigator. Jamie mentioned the success stories winner – Stephanie Lowe. We have 2 current IWT active contracts and $105,000 in IWT funds to spend. She reiterated the DCEO Monitoring findings that were mentioned above as well as how we ended the year financially, including the waiver approval. Lastly, she thanked the outgoing members for their service to our Board and their communities.

**Other Business/Member Opportunity to Share:**

Freddie Buckingham from IDES shared information about WorkShare IL. It is a program that is designed to help employers keep their employees with reduced hours. IDES will pay a subsidy to the employee when they are not working full-time due to slow production and reduced hours.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 12:37 pm. Gareld Bilyew made the motion, Josh McElravy seconded. Motion carried.