**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Monday, June 20, 2022 – 6:00 pm

**CEFS Board Room▪1805 S Banker Effingham**

**Chair: Pat Click**

**Vice Chair: Gareld Bilyew**

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| **Members present:**  Gareld Bilyew, Jim Bolin, Laurie Jennings for Kevin Bushur, Bryan Cannon, Pat Click, Mike Conrad, Tiffany Macke, Mandy Martin, Julie Obermark, Deborah Reed, Denise Smith, Chris Strohl, Carol Tracy, Jason Warfel |  |
| **Members Absent:** Kevin Buenker, Casey Burgholzer (Patti Metzger), Dave Cole, Lisa Ehrbacher, Adam Flack, Josh McElravy, Stacey Parr, John Perry, Lori Poorman, Lewis Ryder, Kim Taylor, Connie Waldrop, Austin Zwilling  **Others Present**:  Jamie Corda Hadjaoui, Tony Logue, Debbie Whitacre, Nate Carlson, Kim Kuchenbrod |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 6:00 pm on Monday, June 20, 2022 by Chair Click. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Gareld Bilyew made a motion to approve the minutes from the March meeting. Chris Strohl seconded the motion. Motion carried.

**Conflict of Interest Disclosure**

Chair Click asked for any conflicts of interest, no conflicts disclosed.

**Guest Speaker:**

Kim Kuchenbrod gave an excellent presentation on the apprenticeship program and the advantages to businesses for participating. She also talked about Talent Pipeline Management and how to create your own pipeline of employees, as well as the roles of the Navigators and Intermediaries throughout the State.

**Service Provider Report:**

Laurie Jennings reported that there have been no closures or Rapid Response events in the last 3 months. She mentioned that LLC completed their fiscal monitoring and there were no findings. DCEO also completed their programmatic monitoring and we are waiting on the final letter. Management attended a meeting regarding the incarcerated population and made relationships to help this population once released from prison. Staff continues to attend meetings, conferences and career fairs as well continuing to recruit participants heavily. They have served 514 customers to date.

**Success Stories**

Jamie Corda Hadjaoui explained the process to vote for the best success story in the booklets that were left on the tables.

**Fiscal Agent Report**

Jamie discussed that we received our PY22 allocations with an 11.5% decrease. The obligation waiver that we received from DCEO has been resolved as we were informed we could obligate CEFS entire contract. She introduced Nate Carlson, Apprenticeship Navigator. She discussed the WIOA Summit and some of the breakout sessions that were offered. She encouraged everyone to share all of LWIA #23 social media posts so that we could potentially get more exposure.

**Committee Reports:**

**Oversight/Planning:** Chair Mike Conrad stated they reviewed the usual GR/FA reports by Debbie and approved. Nothing was out of the ordinary. They approved the recertification of the programs owned by LWIA #23. He mentioned that they approved the change in 3 policies. They also went over next year’s budget and approved recommending it to the Executive Committee and full Board for approval.

**Youth:** Chair Tiffany Macke said that CEFS Youth recruitment has paid off; they are where they think they need to be. She mentioned that we are failing one measure in Youth but are confident it will be met by the end of the year. She said that they have postponed the Youth Roundtable until September.

**Consortium:** Vice Chair Chris Strohl stated that we did not have quorum but still discussed some items. We are going to submit a plan to the State for the re-opening of the One Stop to walk in customers for Title I only. She mentioned that we are still missing a signature for the MOU and Partner Reports were given by those in attendance. She encouraged everyone to share our social media.

**Executive:** Vice Chair Gareld Bilyew stated that they met along with the P&O committee to review the PY22 budget. They approved the budget and recommend it be approved by the full Board.

Carol Tracy made a motion to approve the committee reports as presented, Gareld Bilyew seconded. Motion carried.

**PY22 Budget Approval**

Debbie Whitacre discussed the budget. It has a 2.8% increase due to Lake Land College authorizing a salary increase for Board staff.

Gareld Bilyew made a motion to approve the budget as presented, Jim Bolin seconded. Roll call vote. Motion carried.

**Regional Plan Modification:**

Jamie reported that the Regional Plan has been modified to address the impacts of COVID on the programs and how services are provided. The draft is located on the LWA website. It has been submitted to DCEO.

Board will approve changes at the September meeting once they have a chance to read it.

**Election of Next Year’s Officers:**

Tiffany Macke spoke on behalf of the Nominating Committee, which has nominated Gareld Bilyew as Chair and Jason Warfel as Vice Chair for next year. No additional nominations were made from the floor. Chris Strohl made a motion to accept the nominations, Julie Obermark seconded. All in favor, motion passed.

**Next Year’s Meeting Schedule:**

The meeting schedule for the next fiscal year was proposed. It was pointed out that the June 2022 meeting was moved due to the college being closed on the 3rd Monday due to the observation of the Juneteenth holiday. Chair Click asked for any comments. None were voiced so Deb Reed made a motion to approve the schedule. Jim Bolin seconded the motion. Voice vote was unanimous, motion carried.

**Other Business/Member Opportunity to Share:**

Gareld Bilyew mentioned that the Hershey Plant in Robinson recently broke ground on a new addition that will add 147 jobs to the company when completed.

**Public Comment:**

Chair Click thanked all Board members and staff for all of their work and dedication during his time as Chair. Jamie then thanked Pat for his commitment to the program and leadership for the many years he was Chair.

**Adjournment:**

Meeting was adjourned at 7:17 pm. Carol Tracy made the motion, Gareld Bilyew seconded. Motion carried.