**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Monday, September 19, 2022 – 6:00 pm

**Effingham Event Center▪1501 W. Fayette Ave. Effingham**

**Chair: Gareld Bilyew**

**Vice Chair: Jason Warfel**

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| **Members present:**  Gareld Bilyew, Jim Bolin, Kevin Buenker, Casey Burgholzer (Patti Metzger), Kevin Bushur (Elaine Nuding), Bryan Cannon, Cassi Igert (Lisa Ehrbacher), Carolynne Jorgenson (Adam Flack), Courtney Yockey (Tiffany Macke), Mandy Martin, Julie Obermark, Lori Poorman, Sydney Linville (Lewis Ryder), Chris Strohl, Kim Taylor, Carol Tracy, Jason Warfel, Austin Zwilling |  |
| **Members Absent:** Pat Click, Dave Cole, Mike Conrad, Josh McElravy, Stacey Parr, John Perry, Deborah Reed, Denise Smith, Connie Waldrop  **Others Present**:  Nate Carlson, Jamie Corda Hadjaoui, Rob Jackman, Tony Logue, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 6:00 pm on Monday, September 19, 2022 by Chair Bilyew. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Julie Obermark made a motion to approve the minutes from the June meeting. Carol Tracy seconded the motion. Motion carried.

**Conflict of Interest Disclosure**

Chair Bilyew asked for any conflicts of interest, no conflicts disclosed.

**Board Training:**

Nate Carlson, WIOA Apprenticeship Navigator, gave a presentation outlining the Apprenticeship program, the benefits and steps to get a registered apprenticeship developed for different businesses.

**Committee Reports:**

**Oversight/Planning:** Vice-Chair Chris Strohl stated that the committee heard the reports from Debbie and Tony, approved all expenditures and reviewed fiscal documentation.

**Youth:** Vice-Chair Chris Strohl said that there was not a quorum so there was no vote on anything but a topic for the December meeting will be the future of the committee and how the structure might look going forward. We are waiting on a little guidance regarding the WIOA Reauthorization Bill.

**Consortium:** Vice-Chair Chris Strohl stated that they heard a report from Jamie regarding the Business Services Team, there was discussion about the reopening of the Effingham One Stop and Nate touched on several Apprenticeship topics also covered in his presentation to the Board.

**Executive:** No report.

Kim Taylor made a motion to approve the committee reports as presented, Courtney Yockey seconded. Motion carried.

**Service Provider Report:**

Elaine Nuding reported CEFS’ obligations appear to show that they are overspent in the Youth funding stream. They are looking at transferring any eligible costs to the Adult Program after a youth is certified eligible for that funding stream. They have also hired new case managers in Effingham and Centralia, as well as a new RR Specialist in Effingham. They still have openings in the Olney and Mattoon offices. CEFS is currently taking online applications for all programs but highly recruiting for Adult and Dislocated Worker customers. There have not been any Rapid Response activities due to very low layoff numbers. They continue to work with Flex-N-Gate via job fairs which could result in On-the-Job Training contracts. She mentioned that the TAA program has not been reauthorized so any future participants will be served with DWS funds. They have served 386 participants this year.

**Fiscal Agent Report**

Jamie Corda Hadjaoui highlighted upcoming important dates, including National Apprenticeship Week in November. Jamie also announced that Sydney Schottman was voted as our area’s Success Story award winner and was recognized in Springfield at the IWP Awards on September 8th. Jamie reviewed the Incumbent Worker Training projects we currently have going on. There was also a review of several final fiscal numbers for PY21 that ended on June 30th, including only spending 91.3% of the budget; Youth requirements were not being met as of the end of the first year of the two-year 21 grant; and the Training vs Overhead 50% requirement was easily met. She also acknowledged the retiring Board members as well as relayed that several podcast recordings were made to coincide with Workforce Development month in September.

**Regional Plan Modification:**

Jamie reported that the Regional Plan was modified to address the impacts of COVID on the programs and how services are provided. The draft is located on the LWA website. The revisions were submitted to DCEO by the due date of June 20th. Chris Strohl made a motion to approve the Regional Plan modifications, Carol Tracy seconded. Motion carried.

**Other Business/Member Opportunity to Share:**

Gareld mentioned that this is the part of the agenda that everyone has a chance to share what is going on in your communities, the good and the bad. He stated that several Crawford County businesses are expanding. Courtney Yockey said that Flex-N-Gate in Effingham, which produces Ford lighting parts, has already hired 200 employees and that their goal is 800 employees in 3-5 years, with the ultimate goal of 1300 by the time it is all said and done.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 6:50pm. Kevin Buenker made the motion, Chris Strohl seconded. Motion carried.