**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Monday, December 12, 2022 – 6:00 pm

**Effingham Event Center▪1501 W. Fayette Ave. Effingham**

**Chair: Gareld Bilyew**

**Vice Chair: Jason Warfel**

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| **Members present:**Gareld Bilyew, Kevin Buenker, Casey Burgholzer, Laurie Jennings for Kevin Bushur, Bryan Cannon, Sandy Deters, Cassi Igert, Carolynne Jorgenson, Julie Obermark, Lori Poorman, Deborah Reed, Chris Strohl, Kim Taylor, Carol Tracy, Jason Warfel, Courtney Yockey  |  |
| **Members Absent:** Jim Bolin, Pat Click, Mike Conrad, Mandy Martin, Josh McElravy, John Perry, Denise Smith, Connie Waldrop, Austin Zwilling**Others Present**:Todd Beard, Jim Brewer, Nate Carlson, Jamie Corda Hadjaoui, Rob Jackman, Laurie Jennings, Tony Logue, Nancy Purdy, Debbie Smith, Jeff Voigt, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 6:00 pm on Monday, December 12, 2022 by Chair Bilyew. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Kim Taylor made a motion to approve the minutes from the September meeting. Casey Burgholzer seconded the motion. Motion carried.

**Conflict of Interest Disclosure**

Chair Bilyew asked for any conflicts of interest. Laurie Jennings has a conflict with #8 on the agenda, Service Provider Extension.

**Board Training:**

Jamie Corda Hadjaoui gave a presentation on the monthly Board reports that are sent out. She encouraged everyone to look at the reports every month and be cognizant of the happenings in their respective counties.

**Committee Reports:**

**Oversight/Planning:** Vice-Chair Chris Strohl stated that the committee heard the reports from Debbie and Tony, approved all expenditures and reviewed fiscal documentation. Laurie Jennings reported on the performance measures. They also discussed the CEFS service contract, the possible change in the Youth committee and the by-laws change that will accompany it. The P&O committee recommends to the full Board an extension of CEFS contract for another year.

**Youth:** Vice-Chair Chris Strohl said there was a lot of discussion about the make-up of the committee and the direction it should be going. Tony gave scenarios regarding the options the committee has and what will happen with either option. The committee recommends to the full Board that they cease being a Standing committee and form an Advisory committee. The committee also heard from Laurie regarding performance measures and that CEFS has several employment vacancies.

**Consortium:** Vice-Chair Chris Strohl stated that the BST held a roundtable for Healthcare and Child Care employers. They had 6 employers attend and discussed their hiring barriers. We heard a report from the One Stop Operator. The One Stop is now open to walk in customers for Title I, but is still by appointment only for IDES. They also heard reports from the different agencies.

**Executive:** No report.

Courtney Yockey made a motion to approve the committee reports as presented, Deb Reed seconded. Motion carried.

**Service Provider Report:**

Laurie Jennings reported there was a WARN for Pretium in Paris. CEFS attended a Rapid Response for the employees and only 2 employees showed. Heartland Dental in Effingham laid off several employees. DCEO is still trying to contact them to schedule a rapid response. CEFS went through IWDS training with DCEO. It was a good refresher for the veteran career planners and very informative for the new hires. She stated that the area had performance negotiations with DCEO. All measures were agreed to for fiscal year 22 and 23. CEFS career planners are preparing for Spring semester for existing customers. They are not taking any new applications due to the lack of funding. They have served 395 customers this fiscal year.

**Fiscal Agent Report**

Jamie encouraged everyone to take an Annual Report that was handed out and look over the accomplishments of the last program year. Jamie also stated that we received our new Trade Grant for $52k and reviewed the various Incumbent Worker Projects that we have had this year to date. Apprenticeships and Talent Pipeline Management were also discussed. A conversation was had about concerns regarding skills needed to be workforce ready in the upcoming years after the pandemic. Lastly, Jamie pointed out the LLC 8th Grade Career Conference and the Annual WIOA Summit will be taking place next spring.

**Service Provider Contract:**

Tony Logue stated that CEFS contract expires 6/30/2023. There is a clause in the contract that it can be extended for another year with Board approval. Casey Burgholzer made a motion to extend the CEFS contract for an additional year, Courtney Yockey seconded. Motion carried.

**Other Business/Member Opportunity to Share:**

Gareld mentioned several things happening in the Crawford county area (expansions of businesses). Courtney Yockey mentioned that there are several new businesses coming to the Effingham area soon and several businesses are expanding. Nancy Purdy stated that the sports complex slated to start construction in Mattoon is still waiting on the proper funding. There was some discussion regarding how other counties / agencies can help.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 7:14 pm. Kevin Buenker made the motion, Kim Taylor seconded. Motion carried.