**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Monday, June 12, 2023 – 6:00 pm

**CEFS Office▪1805 S Banker St. Effingham**

**Chair: Gareld Bilyew**

**Vice Chair: Jason Warfel**

|  |  |
| --- | --- |
| **Members present:**  Gareld Bilyew, Casey Burgholzer, Kevin Bushur, Bryan Cannon, Mike Conrad, Sandy Deters, Carolynne Jorgenson, Julie Obermark, Lori Poorman, Denise Smith, Chris Strohl, Kim Taylor, Jason Warfel, Courtney Yockey |  |
| **Members Absent:** Jim Bolin, Kevin Buenker, Pat Click, Cassi Igert, Mandy Martin, Josh McElravy, John Perry, Deborah Reed, Carol Tracy, Austin Zwilling  **Others Present**:  Nate Carlson, Joy Fitts, Jamie Corda Hadjaoui, Kala Lambert, Tony Logue, Elaine Nuding, Debbie Whitacre, Nancy Purdy |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 6:00 pm on Monday, June 12, 2023 by Chair Bilyew. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Mike Conrad made a motion to approve the minutes from the March meeting. Kim Taylor seconded the motion. Motion carried.

**Conflict of Interest Disclosure**

Chair Bilyew asked for any conflicts of interest, no conflicts disclosed.

**Guest Speakers:**

Joy Fitts and Julie Obermark described the AIM (Aspirations in Manufacturing) program that is being launched at Kaskaskia College. This program allows for high school Jr. and Sr.’s the opportunity to complete career exploration in the Manufacturing sector and is considered the manufacturing equivalent to the CEO program that focuses on business. If a student wishes to participate in the program, they will receive dual credit from their high school and the college. Upon graduating high school, they will also receive a college certificate. The next podcast episode to be realeased on June 13th highlights and talks more about this new program for our area.

**Service Provider Report:**

Elaine Nuding reported they have hired two new career planners (Mattoon and Olney). Kanata in Vandalia has closed and there were 13 employees affected. Rapid Response materials were sent to the company to assist their employees. Fiscal and Program monitoring has been completed by DCEO and Lake Land College. Their staff are continuing to attend any required training. Title I is meeting or exceeding all performance measures. Summer semester is underway and preparations for Fall semester will start soon. They have served 394 customers this fiscal year.

**Success Stories**

Jamie Corda Hadjaoui explained the process to vote for the best success story in the booklets that were left on the tables.

**Fiscal Agent Report**

Jamie discussed that in past years, we have averaged 7 IWT projects; however, this year, it had increased to 15. With that in mind, our PY23 allocations will feature a $200,000 budget for IWT for PY23 and 24. Title I received their annual allocations with an 8% increase in funding. Jamie is applying for the Apprenticeship Navigator grant and mentioned that Nate Carlson is leaving in August. His duties will fall on the Business Services team and possibly another Navigator to be hired later. She stated that her and Courtney Yockey have graduated from the TPM Academy and are now qualified to lead TPM processes. Jamie lastly mentioned that we had good representation from our area at the WIOA Summit and encourages others to attend next year.

**Committee Reports:**

**Oversight/Planning:** Chair Mike Conrad stated they reviewed all Fiscal agent / Grant recipient reports. Everything was necessary and allowable. Performance measures are all being met or exceeding and training programs were approved as is performed annually. They also went over next year’s budget and approved recommending it to the Executive Committee and full Board for approval.

**Youth:** Chair Lori Poorman said they had just met and are in the process of reinventing the committee to better serve the youth population. Three new members were in attendance. This will be a slow process but we want to get it right this time and have the right people at the table to help the youth that need it the most. This is a work in progress.

**Consortium:** Chair Kevin Bushur stated that the BST held a manufacturing roundtable for 5 employers. They will be following up with them. The MOU has been submitted to DCEO along with the agreed upon budget for the One Stop. The One Stop Operator is continuing a cross training schedule at the Effingham office for the Core Partners.

**Executive:** Chair Gareld Bilyew stated that they met along with the P&O committee to review the PY23 budget. They approved the budget and recommend it be approved by the full Board.

Kevin Bushur made a motion to approve the committee reports as presented, Chris Strohl seconded. Motion carried.

**PY23 Budget Approval**

Debbie Whitacre discussed the budget. It has a 6.9% increase due to Lake Land College authorizing a salary increase for Board staff and an increase in travel due to more conferences happening in person. Mike Conrad made a motion to approve the budget as presented, Julie Obermark seconded. Roll call vote. Motion carried.

**Election of Next Year’s Officers:**

Chris Strohl spoke on behalf of the Nominating Committee, which has nominated Gareld Bilyew as Chair and Jason Warfel as Vice Chair for next year. No additional nominations were made from the floor. Kim Taylor made a motion to accept the nominations, Lori Poorman seconded. All in favor, motion passed.

**Next Year’s Meeting Schedule:**

The meeting schedule for the next fiscal year was proposed. Chair Bilyew asked for any comments. None were voiced so Chris Strohl made a motion to approve the schedule. Mike Conrad seconded the motion. Voice vote was unanimous, motion carried.

**Other Business/Member Opportunity to Share:**

None.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 7:11 pm. Mike Conrad made the motion, Lori Poorman seconded. Motion carried.