**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Monday, September 18, 2023 – 6:00 pm

**CEFS Office▪1805 S Banker St. Effingham**

**Chair: Gareld Bilyew**

**Vice Chair: Jason Warfel**

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| **Members present:**  Gareld Bilyew, Jim Bolin, Casey Burgholzer, Kevin Bushur, Mike Conrad, Cassi Igert, John Perry (Roy Shelley), Lori Poorman, Chris Strohl, Kim Taylor, Carol Tracy, Connie Waldrop (Aaron Hacker), Jason Warfel, Courtney Yockey |  |
| **Members Absent:** Kevin Buenker, Bryan Cannon, Pat Click, Sandy Deters, Carolynne Jorgenson, Mandy Martin, Josh McElravy, Julie Obermark, Deborah Reed, Denise Smith, Austin Zwilling  **Others Present**:  Kelly Denton, Joshua Douthit, Jamie Corda Hadjaoui, Joy Kaurin, Kala Lambert, Tony Logue, Elaine Nuding, Nancy Purdy, Joshua Roe, Lesley Savage, Jerry Tkachuk, Jeff Voigt, Debbie Whitacre |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 6:00 pm on Monday, September 18, 2023 by Chair Bilyew. Roll call read by Debbie Whitacre. Quorum Present.

**New Member Introductions:**

Jamie Corda Hadjaoui introduced the new members that will take over their official duties at the December meeting: Roy Shelley and Aaron Hacker.

Laurie introduced Kelly Denton, the new Workforce Director for CEFS. Laurie is retiring in December.

**Meeting Minutes Approval:**

Nancy Purdy made mention that she was at the June meeting, so her name will be added to the minutes. After no further questions or changes posed, Casey Burgholzer made a motion to approve the minutes from the June meeting. Lori Poorman seconded the motion. Motion carried.

**Conflict of Interest Disclosure:**

Chair Bilyew asked for any conflicts of interest, no conflicts disclosed.

**Guest Speaker:**

Jerry Tkachuk gave a very informative presentation on the Effingham Regional Career Academy. The presentation described details of the program including the mission and future vision of ERCA as well as the benefits to area students and the communities in general. Discussion followed where several questions were asked by various meeting attendees.

**Committee Reports:**

**Oversight/Planning:** Vice Chair Chris Strohl stated Lake Land College had their annual audit. No issues are anticipated. There is additional funding available through DCEO. There have been several projects submitted for approval. This process will take a couple weeks. She mentioned that the Board Recertification packet is due to DCEO on September 30, 2023.

**Youth:** Chair Lori Poorman said that Jamie had prepared an activity for the group. There were 4 customer scenarios read. The activity was to name all of the services that customer could potentially qualify for. Youth activities were also reported on.

**Consortium:** Chair Kevin Bushur stated that the CEFS Outreach Coordinator gave an overview of their program as part of the cross training that was discussed in the last couple of meetings. The partners gave reports on their local activities. There were 190 and 195 customers served in the One Stop in July and August.

**Executive:** None.

Kevin Bushur made a motion to approve the committee reports as presented, Courtney Yockey seconded. Motion carried.

**Service Provider Report:**

Laurie Jennings reported that a lot of focus has been on short term programs. Staff has been visiting companies in an effort to market their services as well as continuing new and routine training. They have enrolled 44 new participants for the FA23 semester. Our Success Stories winner will be honored at the IWP meeting in Springfield in October. There have been no Rapid Response events in the last 3 months and all performance measures were met or exceeded for last program year. They have served 234 customers this fiscal year.

**Fiscal Agent Report**

Gareld has declared, on behalf of the LWIB 23, that September is Workforce Development Month. He also read a proclamation. Jamie gave a presentation on the events that have happened since our last meeting and the events that will take place in the next couple months including: Apprenticeship Navigator grant 2.0, Business Services Representative hire, increase in IWT funds for companies, DCEO monitoring results, IWT Award Winner Luncheon, and the upcoming Workforce Summit on September 26th.

**One Stop Certification Committee**

Tony Logue mentioned that the One Stop must be certified every 3 years by the Board. There is a list of requirements sent out by DCEO and a committee of Board members / staff must complete based on the services offered at the one stop. That review committee will consist of Jamie, Tony Logue and Gareld Bilyew. Certification is due December 31, 2023.

**RFP Review Committee:**

Tony mentioned that CEFS contract expires June 30, 2024, therefore we must advertise for a Request for Proposals after the December meeting. There needs to be a team of examiners for the proposals we receive. Chris Strohl, Carol Tracy, Courtney Yockey and Tony Logue volunteered to fill that Committee.

**Other Business/Member Opportunity to Share:**

Chris Strohl thanked Laurie Jennings for her many years of dedication to the CEFS organization and the LWIB. Courtney Yockey also mentioned that there is a manufacturing webinar on September 28th at 10:30 that will partially be about the aerospace field coming to our area.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 7:10 pm. Chris Strohl made the motion, Mike Conrad seconded. Motion carried.