**One-Stop Consortium of Local Workforce Innovation Area 23**

Meeting Minutes

December 11, 2023

**Welcome - Call to Order:**

The regular meeting of the LWIA 23 Consortium Committee was called to order at 4:06 pm on Monday, December 11, 2023 by Kevin Bushur.

**Members Present:**

Gareld Bilyew, Casey Burgholzer, Kevin Bushur, Kelly Denton, Rob Jackman (Joy Kaurin),

Carolynne Jorgenson, Nancy Purdy, Chris Strohl

**Members Absent:**

**Others Present:**

Jamie Corda Hadjaoui, Tony Logue, Debbie Whitacre, Carol Tracy, Devon Kroeger, Adam Hacker, Julie Obermark

**Approval of Minutes**

There were no questions or concerns after reviewing the September minutes. Gareld Bilyew made a motion to approve the minutes and Chris Strohl seconded. Motion Carried.

**Conflict of Interest Disclosure**

No conflicts were disclosed.

**Agency Training**

Chair Bushur introduced Shannon McGregor from Lake Land College Adult Education. Shannon gave an informative presentation about Title II services in LWIA 23. She mentioned the different services that are offered in each of our three community college districts and how they all work together to make referrals to community agencies to help all populations of people.

Next meeting training will be Joy Kaurin – Lake Land College Perkins

**Business Services Update**

Jamie Corda Hadjaoui introduced Devon Kroeger, the recently hired Business Services Team Staff and Apprenticeship Navigator. She mentioned that the BST is meeting on Dec. 13 to kickoff the process for updating the Regional Plan. She stated that the employer summit in September was a success. She also mentioned that Devon will soon be completing the TPM academy and will be certified in this process. After this completion of training, LWIA will have 5 certified TPM administrators. There was discussion regarding the upcoming Service Integration Self Evaluation and how all partners are going to need to contribute to this document.

**One Stop Operator Report**

Chris Strohl stated they met the previous week. Door signage on the front door of the One Stop was discussed. The current signage is outdated and not accurate. IDES will look into getting new signage. She mentioned that the Resource Room computers have been updated and are all in working order for customers to use. She mentioned that the MOU document was updated at the last meeting and the Service Integration Self-Assessment needs to be completed before we can start on certain required chapters in the Regional Plan.

There were 691 customers that visited the One Stop in the last quarter.

**Other Agenda Items Discussion**

None

**Partner Reports**

**WIOA** – Kelly mentioned that there was a Rapid Response held for the employees of Quad Graphics. Approximately 54 have shown interest in training. LWIA 23 was awarded a supplemental grant request to serve several different projects, including supplemental money for the youth program. We have also applied for Emergency funding for the Quad Graphics employees as well as some customers that are on a waiting list for services. Evapco in Newton will be closing, however, all 25 employees that are affected have been offered employment at the Greenup location.

**LLC Adult Ed**. – Shannon gave a presentation at the beginning of the meeting.

**DRS** – No report

**Title V** – No Report

**CSBG** – Kevin Bushur stated that CEFS has been awarded a grant for a childcare initiative to serve 28 youth (0-3 years old), opening up childcare opportunities for parents going to school, working, or searching for work that do not have childcare available at that time.

**DHS** – No report

**Perkins** – No report

**Old Business / New Business**

None.

**Public Comment**

Gareld mentioned that the Oblong grocery store is closing at the end of the year and asked for Kelly’s contact info in case further information is needed.

**Adjournment:**

Meeting was adjourned at 4:50 pm. Chris Strohl made the motion, Gareld Bilyew seconded. Meeting adjourned.