

## Report Template for Financial Oversight by LWIA 23 CEOs and the LWIB

### Report of County-level Participant Data

Fiscal Year: 7/1/2023 through 6/30/2024

Report for Month Ended: 11/30/2023

WIOA Grant #: 22-681023 & 23-681023

Trade Grant #: 21-661023 & 22-661023

County	Enrollments							Participants Served						Participants Served		
	WIOA			Trade			TOTAL	WIOA			Trade	IWT		TOTAL	Direct Training	Percent of Total
	Adult	DW	Youth					Adult	DW	Youth						
Clark	1						1	1							1	0%
Clay			1				1	3	2	9					13	5%
Coles	9	3					12	18	5	2	3	3			29	11%
Crawford	3						3	6	1	2		26			35	14%
Cumberland	1						1	5	1	4					10	4%
Edgar							0								0	0%
Effingham	3	1	2				6	25	3	14		27			67	26%
Fayette	7	2	1				10	15	4	3					22	9%
Jasper							0	1	1	6					8	3%
Lawrence	1	1					2	1	1	8					10	4%
Marion	7	1					8	15	2	5		2			24	9%
Moultrie	4	1					5	10	1	1	1				13	5%
Richland	2						2	14		10					24	9%
Other							0			2	1				3	1%
<b>Total</b>	<b>38</b>	<b>9</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51</b>	<b>114</b>	<b>21</b>	<b>66</b>	<b>5</b>	<b>58</b>	<b>0</b>	<b>264</b>	<b>258</b>	<b>100%</b>

**Notes of Explanation:**

1. Report of County-level Participant Data is to be completed with IWDS data for each active grant.
2. Grant Number is the number DCEO assigns to the grant. If more than one WIOA or Trade grant is active, list each active grant number in the applicable field.
3. Report month is the month through which information is being reported. All reports are cumulative from the beginning of the fiscal year.
4. Enrollments are individuals assigned to LWIA 23 in IWDS. Enrolled individuals may not yet be receiving services.
5. Participants Served are individuals who have received at least one service from LWIA 23 as documented in IWDS.
6. Served Direct Training are individuals who have received at least one direct training service from LWIA 23 as documented in IWDS.
7. Percent of Total calculation based on Served Direct Training by county divided by Total Served Direct Training.

**LWIA 23 CEO and LWIB Financial Oversight  
Report of County-level Participant Direct Training Expenditures**

Fiscal Year: 07/01/2023 through 06/30/2024

Report for Month Ended: 11/30/2023

County	WIOA Formula - 22-681023 / 23-681023				21-661023 / 22-661023	22-681023 / 23-681023	Total By County	Percent of Total
	Adult	DW	Youth In School	Youth Out of School	Trade	Incumbent Worker Training		
Clark	1,146						\$ 1,146	0%
Clay	11,305	6,851	13,982	173			\$ 32,311	7%
Coles	30,314	7,205	212	2,860	5,512		\$ 46,102	10%
Crawford	16,700		707	3,462		6,076	\$ 26,944	6%
Cumberland	5,878	635	8,685				\$ 15,198	3%
Edgar							\$ -	0%
Effingham	26,526	10,140	17,755	7,124		1,600	\$ 63,145	13%
Fayette	35,186	13,933	4,141	8,272			\$ 61,532	13%
Jasper	2,177	5,979	20,032				\$ 28,188	6%
Lawrence	4,538	461	29,652	316			\$ 34,967	7%
Marion	40,287	10,399	3,729	6,147		196	\$ 60,757	13%
Moultrie	10,348	2,209		544			\$ 13,101	3%
Richland	38,059		43,802	425			\$ 82,286	17%
Other			6,150		7,196		\$ 13,346	3%
<b>Total</b>	<b>\$ 222,465</b>	<b>\$ 57,812</b>	<b>\$ 148,845</b>	<b>\$ 29,323</b>	<b>\$ 12,707</b>	<b>\$ 7,872</b>	<b>\$ -</b>	<b>100%</b>

**Notes of Explanation:**

1. Report of County-level Participant Direct Training Expenditures is to be completed with CEFS expenditure data for each active grant.
2. Report month is the month through which information is being reported. All reports are cumulative from the beginning of the fiscal year.
3. Total by County is the cumulative amount of direct training expenditures by county.
4. Percent of Total calculation based on Total by County divided by total direct training expenditures.

**LWIA 23 CEO and LWIB Financial Oversight**  
**Key Metrics for Financial Oversight of WIOA Formula Grants**

WIOA Grant Numbers: 22-681023 / 23-681023 Report for Month Ended: 11/30/2023

Metric	Standard	Status			
		<u>Adult</u>	<u>Dislocated Worker</u>	<u>Youth – In School</u>	<u>Youth – Out of School</u>
Obligations – Year 1 22-681023	80% by June 30 <sup>th</sup>	M	M	M	M
Obligations – Year 2 22-681023	100% by June 30 <sup>th</sup>	M	MG	M	M
Obligations – Year 1 23-681023	80% by June 30 <sup>th</sup>	MG	N	MG	MG
Obligations – Year 2 23-681023	100% by June 30 <sup>th</sup>	MG	N	MG	MG
Direct Training Expenses	50% of total expenditures	MG	MG		
Youth – In School 22-681023	Not more than 50% of youth budget			F	
Youth – In School 23-681023	Not more than 50% of youth budget			N	
Youth – 22-681023	Minimum 20% for work experience			F	
Youth – 23-681023	Minimum 20% for work experience			N	

**Notes of Explanation:**

1. A key metrics report is to be completed for the active formula grants.
2. The grant number is the number DCEO assigns to the grant.
3. Report month is the month through which information is being reported. All reports are cumulative from the beginning of the grant period and should tie to entries made on the Grant Reporting System (GRS). GRS entries for the report month are required to be made within 20 days of the end of the previous month.
4. As shown, some metrics apply separate standards for each of the two years for which formula grant funding is available.
5. The budget and expenses for grant amounts allocated for administration costs are not included in the calculation of the obligations metrics. The Year 1 obligations measure is prorated to reflect cumulative minimum obligations of 6.67% per month (i.e., 80% divided by 12).
6. The direct training expenses metric applies to adults and dislocated workers only and is calculated based on all available funds for the program year, including funds carried in from the previous year.
7. Status indicators are as follows: MG=Meeting; N= Not Meeting; M= Met; F= failed

**Lake Land College**  
**Statement of Expenditures - WIOA**  
**November 2023**  
**(In Whole Numbers)**

	<u>Current Expense</u>	<u>Y-T-D Expense</u>	<u>PY23 Annual Budget</u>	<u>Annual Budget Remaining</u>	<u>% Spent</u>
Expenses					
Salaries	16,986	84,159	204,400	120,241	41.2%
Fringe Benefits	7,513	39,978	92,455	52,477	43.2%
Travel / Training / Mtgs	25	1,122	11,500	10,378	9.8%
Contractual	812	812	2,000	1,188	40.6%
Facility Costs	539	2,694	8,000	5,306	33.7%
Office / Operations Costs	2,434	28,590	76,200	47,610	37.5%
 Total Expenses	 <u>28,309</u>	 <u>157,355</u>	 <u>394,555</u>	 <u>237,200</u>	 <u>39.9%</u>

**Notes of Explanation:**

1. Detailed expenditure information is available to the CEOs and LWIB upon request.

**Lake Land College**  
**Statement of Expenditures - Apprenticeship Expansion**  
**November 2023**

(In Whole Numbers)

	<u>Current Expense</u>	<u>Y-T-D Expense</u>	<u>Grant Budget</u>	<u>Budget Remaining</u>	<u>% Spent</u>
Expenses					
Salaries	4,140	6,397	43,240	36,843	14.8%
Fringe Benefits	1,881	2,849	23,500	20,651	12.1%
Travel / Training / Mtgs	45	581	11,560	10,979	5.0%
Contractual	0	1,728	5,000	3,272	34.6%
Office / Operations Costs	0	70	5,700	5,630	1.2%
Total Expenses	<u>6,066</u>	<u>11,625</u>	<u>89,000</u>	<u>77,375</u>	<u>13.1%</u>

**Lake Land College**  
**Statement of Expenditures - Apprenticeship Navigator**  
**August 2023 - CLOSED**

(In Whole Numbers)

	<u>Current Expense</u>	<u>Y-T-D Expense</u>	<u>To Date Grant Expense</u>	<u>Grant Budget 1/1/22-8/31/23</u>	<u>Budget Remaining</u>	<u>% Spent</u>
Expenses						
Salaries	2,298	6,256	58,446	62,100	3,654	94.1%
Fringe Benefits	339	2,169	26,756	30,380	3,624	88.1%
Travel / Training / Mtgs	0	0	4,004	4,100	96	97.7%
Office / Operations Costs	0	0	1,707	1,900	193	89.8%
Total Expenses	<u>2,637</u>	<u>8,425</u>	<u>90,913</u>	<u>98,480</u>	<u>7,567</u>	<u>92.3%</u>

**Notes of Explanation:**

1. Detailed expenditure information is available to the CEOs and LWIB upon request.

**Report for Financial Oversight by CEOs and LWIB  
Summary of Financial Activity for Service Providers**

**Report for Month Ended:** 11/30/2023

<b>Service Provider Name: CEFS</b>						
Line Item	Budget		Expenses		Remaining Balance	
	Amount	% Total	Amount	% Total	Amount	% Total
Direct Training	1,210,121	50.4%	526,321	55.2%	683,800	47.2%
All Other	1,191,635	49.6%	426,857	44.8%	764,778	52.8%
<b>Total</b>	<b>2,401,756</b>	<b>100.0%</b>	<b>953,177</b>	<b>100.0%</b>	<b>1,448,578</b>	<b>100.0%</b>

**Notes of Explanation:**

1. CEFS is the only service provider in LWIA 23.

**Report for Financial Oversight by LWIA 23 CEOs and the LWIB  
Report of Training Provider Expenditures**

Fiscal Year: 07/01/2023 through 06/30/2024

Month Ended:

11/30/2023

Training Provider	Current Month Expenses	Expenses to Date
160 Driving Academy	\$ -	\$ 34,650.00
Advanced Healthcare Training	\$ -	\$ -
Barnes & Noble	\$ -	\$ -
Capital Area School of Practical Nursing	\$ -	\$ -
Coding For Success	\$ -	\$ -
College of Dupage	\$ -	\$ -
Danville Area Community College	\$ -	\$ -
Eastern Illinois University	\$ -	\$ 5,008.56
Effingham Academy of Cosmetology	\$ -	\$ -
Illinois Eastern Community Colleges	\$ 24,493.95	\$ 138,977.10
Indiana State University	\$ -	\$ -
IUPUI	\$ -	\$ -
Ivy Tech Community College	\$ -	\$ -
Janice Gebke RN	\$ -	\$ -
John A. Logan College	\$ -	\$ -
Kaskaskia College	\$ 49,351.85	\$ 55,798.70
Lake Land College	\$ 43,094.19	\$ 91,613.85
Lakeview College of Nursing	\$ -	\$ -
Lincoln Land Community College	\$ -	\$ -
Lincoln Trail College	\$ -	\$ -
Milikin University	\$ -	\$ -
National Pipe Trades	\$ -	\$ -
Parkland College	\$ -	\$ 4,853.00
Premier CDL Training	\$ -	\$ -
Rend Lake College	\$ -	\$ -
Richland Community College	\$ -	\$ -
Southern Illinois University - Carbondale	\$ -	\$ 7,195.80
Southern Illinois University - Edwardsville	\$ -	\$ -
Southern Illinois Book and Supply	\$ -	\$ -
Southwestern Illinois College	\$ -	\$ -
Truck Driver Institute	\$ -	\$ -
University of Illinois - Springfield	\$ -	\$ -
Vincennes University	\$ -	\$ 9,406.90

**Notes of Explanation:**

**Total \$ 347,503.91**

- 1) All training providers with expenses charged to an LWIA 23 grant during the fiscal year are listed.
- 2) Training providers generally invoice by semester.

**LOCAL WORKFORCE INNOVATION BOARD 23  
GRS GRANT SUMMARY  
NOVEMBER 2023**

\* Cash balance as of 12/20/23

<b>Grant #22-681023 WIOA Formula Grant 7/1/22 thru 6/30/24</b>	<u>BUDGET</u>	<u>COSTS</u>	<u>BALANCE</u>	<u>CASH AVAILABLE</u>	<u>CASH REQUESTED</u>	<u>BALANCE</u>
Administration	232,454.00	127,633.85	104,820.15			
Youth In School	176,124.00	611,308.76	(435,184.76)			
Youth Out Of School	528,375.00	93,190.24	435,184.76			
Adult	1,061,276.00	1,061,276.00	0.00			
Dislocated Workers	326,322.00	289,340.76	36,981.24			
<b>TOTAL</b>	<b>2,324,551.00</b>	<b>2,182,749.61</b>	<b>141,801.39</b>	<b>2,324,551.00</b>	<b>2,210,667.00</b>	<b>113,884.00</b>
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<b>Grant #23-681023 WIOA Formula Grant 7/1/23 thru 6/30/25</b>	<u>BUDGET</u>	<u>COSTS</u>	<u>BALANCE</u>	<u>CASH AVAILABLE</u>	<u>CASH REQUESTED</u>	<u>BALANCE</u>
Administration	252,370.00	0.00	252,370.00			
Youth In School	191,147.00	206,897.23	(15,750.23)			
Youth Out Of School	573,444.00	35,779.87	537,664.13			
Adult	1,063,795.00	351,942.50	711,852.50			
Dislocated Workers	442,959.00	5,416.01	437,542.99			
<b>TOTAL</b>	<b>2,523,715.00</b>	<b>600,035.61</b>	<b>1,923,679.39</b>	<b>2,523,715.00</b>	<b>549,328.17</b>	<b>1,974,386.83</b>
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<b>Grant #21-111003 Apprenticeship Navigator 1/1/22 thru 8/31/23</b>	<b>CLOSED</b>			<u>CASH AVAILABLE</u>	<u>CASH REQUESTED</u>	<u>BALANCE</u>
Personnel	58,446.28	58,446.28	0.00			
Fringe Benefits	26,755.60	26,755.60	0.00			
Travel	4,003.62	4,003.62	0.00			
Supplies	1,706.87	1,706.87	0.00			
<b>TOTAL</b>	<b>90,912.37</b>	<b>90,912.37</b>	<b>0.00</b>	<b>90,912.37</b>	<b>90,912.37</b>	<b>0.00</b>



**LOCAL WORKFORCE INNOVATION BOARD 23  
GRS GRANT SUMMARY  
NOVEMBER 2023**

\* Cash balance as of 12/20/23

<b>Grant #21-661023</b> <b>Trade</b> <b>10/1/22 thru 9/30/23</b>	<b>CLOSED</b>				<b>CASH</b> <b>AVAILABLE</b>	<b>CASH</b> <b>REQUESTED</b>	<b>BALANCE</b>
		<b>BUDGET</b>	<b>COSTS</b>	<b>BALANCE</b>			
Training		33,998.65	33,234.17	764.48			
Out of Area Job Search		0.00	0.00	0.00			
Out of Area Relocation		0.00	0.00	0.00			
Transportation		0.00	764.48	(764.48)			
Case Management		9,300.00	9,300.00	0.00			
<b>TOTAL</b>		<b>43,298.65</b>	<b>43,298.65</b>	<b>0.00</b>	<b>43,298.65</b>	<b>43,298.65</b>	<b>0.00</b>
<b>Grant #23-112023</b> <b>Apprenticeship Expansion</b> <b>7/1/23 thru 6/30/24</b>		<b>BUDGET</b>	<b>COSTS</b>	<b>BALANCE</b>	<b>CASH</b> <b>AVAILABLE</b>	<b>CASH</b> <b>REQUESTED</b>	<b>BALANCE</b>
Personnel		43,240.00	6,397.44	36,842.56			
Fringe Benefits		23,500.00	2,849.08	20,650.92			
Travel		11,560.00	580.84	10,979.16			
Supplies		5,700.00	69.86	5,630.14			
Contractual		5,000.00	1,728.00	3,272.00			
<b>TOTAL</b>		<b>89,000.00</b>	<b>11,625.22</b>	<b>77,374.78</b>	<b>89,000.00</b>	<b>11,625.22</b>	<b>77,374.78</b>
<b>Grant #22-661023</b> <b>Trade</b> <b>10/1/23 thru 9/30/24</b>		<b>BUDGET</b>	<b>COSTS</b>	<b>BALANCE</b>	<b>CASH</b> <b>AVAILABLE</b>	<b>CASH</b> <b>REQUESTED</b>	<b>BALANCE</b>
Training		7,000.00	0.00	7,000.00			
Out of Area Job Search		0.00	0.00	0.00			
Out of Area Relocation		0.00	0.00	0.00			
Transportation		0.00	0.00	0.00			
Case Management		2,400.00	415.14	1,984.86			
<b>TOTAL</b>		<b>9,400.00</b>	<b>415.14</b>	<b>8,984.86</b>	<b>9,400.00</b>	<b>0.00</b>	<b>9,400.00</b>
<b>GRAND TOTAL</b>		<b>5,080,877.02</b>	<b>2,929,036.60</b>	<b>2,151,840.42</b>	<b>5,080,877.02</b>	<b>2,905,831.41</b>	<b>2,175,045.61</b>