**Local Workforce Innovation Area 23 Quarterly Board Meeting**

Monday, March 18, 2024 – 6:00 pm

**CEFS Office▪1805 S Banker St. Effingham**

**Chair: Gareld Bilyew**

**Vice Chair: Jason Warfel**

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| **Members present:**Gareld Bilyew, Casey Burgholzer (video), Kevin Bushur (video), Bryan Cannon, Mike Conrad, Sandy Deters, Aaron Hacker (video), Carolynne Jorgenson (video), Mandy Martin (video), Josh McElravy, Deborah Reed, Roy Shelley, Denise Smith (video), Chris Strohl, Kim Taylor, Jason Warfel, Courtney Yockey |  |
| **Members Absent:** Jim Bolin, Kevin Buenker, Cassi Igert, Julie Obermark, Lori Poorman, Carol Tracy, Austin Zwilling**Others Present**:Kelly Denton, Jamie Corda Hadjaoui, Joy Kaurin, Devon Kroeger, Tony Logue, Debbie Whitacre, Nancy Purdy, Jim Brewer, Debbie Smith, Jeff Voigt, Todd Beard |  |

**Welcome - Call to Order:**

The regularly scheduled meeting of the LWIA 23 Board was called to order at 6:00 pm on Monday, March 18, 2024 by Chair Bilyew. Roll call read by Debbie Whitacre. Quorum Present.

**Meeting Minutes Approval:**

After no questions or changes posed, Josh McElravy made a motion to approve the minutes from the December meeting. Sandy Deters seconded the motion. Motion carried.

**Conflict of Interest Disclosure:**

Chair Bilyew asked for any conflicts of interest, no conflicts disclosed.

**Summary of Regional Plan:**

Jamie Corda Hadjaoui gave an overview of the Regional Plan content and the process that we are in currently. The Plan was made available for public comment, however, we have received none. She outlined the goals and strategies that align with the State plan and mentioned the industry sectors that were concentrated on in our area. There were several comments commending her for her leadership during this process.

**Committee Reports:**

**Oversight/Planning:**

Chair Mike Conrad stated that all the usual reports were given and approved. Nothing stood out as extraordinary. Program monitoring has been completed with no findings. A status update on the RFP process was given.

**Youth:**

Chris Strohl said that Kelly reported on a Youth recruitment plan and that they will be working on a strategic plan to align with the Regional Plan in the upcoming months.

**Consortium:**

Chris Strohl stated that Joy Kaurin reported on the Perkins program at Lake Land College. Devon reported on the Business Service Team projects. They heard updates on the MOU process and a report from the One Stop Operator as well as partner reports.

**Executive:**

None.

Courtney Yockey made a motion to approve the committee reports as presented, Kim Taylor seconded. Motion carried.

**Service Provider Report:**

Kelly Denton reported that the Paid Leave Act has been implemented into the daily process for the Youth Work Experience program. They submitted the RFP to the Board. 37 customers have been enrolled in the new 1E grant for Quad Graphics layoffs and any waiting list customers. Sunshine Coal Co. has closed and information has been sent to their employees regarding available services. The Youth recruitment plan is in effect as they work towards the goal of enrolling 30 work experience youth by April. They have served 253 customers to date.

**Fiscal Agent Report**

Jamie discussed Incumbent worker projects from this fiscal year. She informed the Board of the grant modification that was completed at DCEO’s request along with others we modified. Devon Kroeger has graduated from TPM Academy and will now spearhead getting TPM strategies out to businesses. DCEO is planning a monitoring visit to LWIA 23 in May. Upcoming events were also mentioned.

**Regional Plan Approval:**

Courtney Yockey reiterated the hard work that the group put in in completing the Regional Plan. Kevin Bushur made a motion to approve the Regional Plan as proposed. Chris Strohl seconded the motion. Motion carried.

**Title I Service Provider Contract Update**

Jamie stated that the RFP process has been put on hold until guidance can be given if Lake Land College’s policy was followed. There was discussion from Board members and CEOs about the process.

**Appointment of Nominating Committee:**

Tony Logue asked for volunteers to be on the Nominating Committee for Board positions up for election in June. Kim Taylor, Casey Burgholzer and Chris Strohl agreed to be on the Nominating Committee. Sandy Deters made a motion to approve the Nominating Committee. Josh McElravy seconded. All in Favor. Motion carried.

**Other Business/Member Opportunity to Share:**

Courtney mentioned the group 40Forward from Effingham having a meeting to work on long-range plans for Effingham schools. He also mentioned ILSBDC webinars on last Thursdays of each month.

Gareld mentioned that it is coming up on the one-year anniversary since the Robinson/Crawford County tornado that took several lives. They are planning a memorial service for the community on March 28th.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 6:56 pm. Mike Conrad made the motion, Josh McElravy seconded. Motion carried.