**One-Stop Consortium of Local Workforce Innovation Area 23**

Meeting Minutes

March 18, 2024

**Welcome - Call to Order:**

The regular meeting of the LWIA 23 Consortium Committee was called to order at 4:00 pm on Monday, March 18, 2024 by Kevin Bushur.

**Members Present:**

Gareld Bilyew, Casey Burgholzer (video), Kevin Bushur, Kelly Denton, Rob Jackman (Joy Kaurin), Carolynne Jorgenson (video), Nancy Purdy, Chris Strohl

**Members Absent:**

**Others Present:**

Jamie Corda Hadjaoui, Tony Logue, Debbie Whitacre, Devon Kroeger, Elaine Nuding, Aaron Hacker (video), Lesley Savage (video)

**Approval of Minutes**

There were no questions or concerns after reviewing the December minutes. Gareld Bilyew made a motion to approve the minutes and Nancy Purdy seconded. Motion Carried.

**Conflict of Interest Disclosure**

No conflicts were disclosed.

**Agency Training**

Joy Kaurin from Lake Land College Perkins gave a very informative presentation on the Perkins program and how that program can assist students in their journey for success. The Perkins program helps support and strengthen career and technical education for students. She mentioned the different ways agencies can partner to offer wrap around services to all students.

No volunteers at this time to provide training at the next meeting so the next presenter will be determined at a later date.

**Business Services Update**

Devon Kroeger mentioned that the last several months has been focused on the completion of the Regional Plan. The LEAP Forward employer summit took place on February 29th. TPM graduation took place on February 23rd for several local members. Upcoming events include: Manufacturing Roundtable – April 3rd and 8th Grade Career Conference – April 11th and 12th. The BST will soon begin developing a Business Satisfaction Survey and a TPM survey.

**MOU Updates**

Tony Logue mentioned that the MOU narrative has been updated with any service changes that the partners changed. He mentioned that the Direct Linkage forms from every agency not serving customers in the One Stop is due to him May 31. They will be submitted with the MOU and draft budget then. All MOU signatures are due at that time as well.

**One Stop Operator Report**

Kelly Denton stated they met the previous week. There is a plan to change the door signage that is being approved at the State level. They have made changes in the way customers are met when they arrive at the One Stop. The RR Specialist is now the first point of contact. They have scheduled quarterly cross trainings for the staff. Next meeting, they will be working on the Application for One Stop Certification which is due to the Board prior to the next fiscal year. A customer survey is also in the works. There were 904 customers that visited the One Stop in the last quarter.

**Other Agenda Items Discussion**

None

**Partner Reports**

**WIOA** – No report.

**LLC Adult Ed**. – Chris talked about the ESL and GED classes across the LLC district. 326 students have been served so far this fiscal year.

**DRS** – Carolynne mentioned that they are expanding their STEP program and are hoping to pick up 175 more students. Currently, they have 375 cases and only one case manager but in the process of training a second one. She also briefly discussed the Illinois Community College Initiative for eligible students with disabilities. DRS will help students with the cost of tuition, fees, books and supplies, and transportation expenses.

**Title V** – No report.

**CSBG** – No report.

**DHS** – No report.

**Perkins** – Joy gave the presentation and also mentioned that they currently have 57 business partners signed up for the 8th Grade Career Conference. They are expecting over 2000 students.

**Old Business / New Business**

None.

**Public Comment**

None.

**Adjournment:**

Meeting was adjourned at 4:41 pm. Gareld Bilyew made the motion, Chris Strohl seconded. Meeting adjourned.