**Local Workforce Innovation Area 23 Quarterly Board Meeting**

**Monday, May 6, 2024 – 12:00 pm**

**Zoom/Conference Call, hosted at Workforce Development Center**

**Lake Land College, Mattoon**

**Chair: Gareld Bilyew**

**Vice Chair: Jason Warfel**

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| **Members present:**  Gareld Bilyew (video), Jim Bolin (video), Casey Burgholzer (video), Kevin Bushur (video), Mike Conrad (phone), Sandy Deters (video), Aaron Hacker (video), Carolynne Jorgenson (video), Mandy Martin (video), Josh McElravy (video), Lori Poorman (video), Deborah Reed (video), Roy Shelley (video), Denise Smith (video), Chris Strohl, Jason Warfel (video), Courtney Yockey (video) |  |
| **Members Absent:** Kevin Buenker, Bryan Cannon, Cassi Igert, Julie Obermark, Kim Taylor, Carol Tracy, Austin Zwilling  **Others Present**:  Kelly Denton, Jamie Corda Hadjaoui, Devon Kroeger, Tony Logue, Elaine Nuding, Debbie Whitacre, Jim Brewer (phone), Josh Douthit (video), Nancy Purdy |  |

**Welcome - Call to Order:**

The special meeting of the LWIA 23 Board was called to order at 12:00 pm on Monday, May 6, 2024 by Chair Bilyew. Roll call read by Debbie Whitacre. Quorum Present.

**Conflict of Interest Disclosure:**

Chair Bilyew asked for any conflicts of interest. Kevin Bushur announced that as CEO of CEFS, the service provider, he would be abstaining from voting.

**RFP Recommendation – Title I Service Provider:**

Jamie Corda Hadjaoui announced that the RFP subcommittee recommended CEFS be the service provider for the new contract starting 7/1/24 thru 6/30/27. The Planning & Oversight Committee met last week and voted to make that same recommendation to the full Board.

Lori Poorman made the motion to approve CEFS as the service provider for the July 1, 2024 contract. Sandy Deters seconded.

Discussion was held regarding the process since the last time the Board met and it was being reviewed by the Lake Land College legal team. Jamie stated that the legal team stated that the process could continue but next time, it will align with Lake Land’s policies. The final step is that it will go before the Lake Land College Board of Trustees for approval. The review committee consisted of Jason Warfel, Aaron Hacker and Carol Tracy and Jason described how the proposals were reviewed and awarded points with a unanimous vote to award to CEFS. The review committee was thanked.

Roll call vote. Kevin Bushur abstained. Motion carried.

**Public Comment:**

None.

**Adjournment:**

Meeting was adjourned at 12:13 pm. Chris Strohl made the motion, Josh McElravy seconded. Motion carried.