**Local Workforce Innovation Area 23 Special CEO Meeting**

**Monday, July 15, 2024**

**Zoom/Conference Call, hosted at Workforce Development Center**

**Lake Land College, Mattoon**

**Chair: Nancy Purdy**

**Vice Chair: Jim Brewer**

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| **Members Present:** Todd Beard, Jim Bolin (video), Jim Brewer (video), Josh Douthit (video), Nancy Purdy, Debbie Smith (phone), Jason Warfel (video)**Members Absent:** Bill Burke, Dennis Graves, Jacob Harris, Joshua Roe, Jeff Voigt, Terry Woodrow**Others Present:**Kelly Denton, Jamie Corda-Hadjaoui, Devon Kroeger, Debbie Whitacre, Elaine Nuding, Chris Strohl, Tina Pearcy, Bryan Ellis (video), Julie Obermark (video), Connie Jerden (video), Lori Poorman (video), Courtney Yockey (video), Bonnie Moore (video), Joy Fitts (video) |  |
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**Welcome - Call to Order:**

The special meeting of the LWIA 23 Chief Elected Official's was called to order at 6:00 pm on Monday, July 15, 2024 by Chair Purdy. Roll call was read by Debbie Whitacre. Quorum present.

**Conflict of Interest Disclosure:**

Chair Purdy asked for any conflicts of interest. Josh Douthit mentioned that Effingham County utilizes CEFS as a transportation provider in case that is a conflict but it was determined that many of the counties have a working relationship with CEFS in some fashion.

**Selection of Fiscal Agent:**

Chair Purdy mentioned a couple of different entities that expressed interest in taking on the grant, however due to such a tight timeframe, they felt it was best not to pursue it at this time. CEFS, the current WIOA service provider, submitted a letter expressing interest in becoming the fiscal agent in addition to the service provider duties. Tina Pearcy, CFO of CEFS, spoke about the many programs they currently administer and answered questions asked about fiscal similarities to the WIOA program. A question was asked if there will be a timeframe, such as 3 or 5 years, in the CEO-Fiscal Agent agreement and the contract wording will be worked on by a committee so if there will be, it will be addressed at that time. One of the letters of recommendation in support of CEFS was read. An initial budget from CEFS was also submitted with the letters and would incorporate 3 staff members in addition to the current service provider staff. Todd Beard made a motion to select CEFS as the fiscal agent with Josh Douthit seconding. A couple of CEOs felt that there needed to be more discussion as the contract language hasn’t been determined yet so just didn’t want to get ahead of ourselves. Jamie Corda-Hadjaoui mentioned there is a current template to start with but would obviously need to revise it to incorporate the same entity being service provider and fiscal agent. The motion was then revised by Todd Beard to select CEFS as the next grant recipient/fiscal agent pending the acceptance of the CEO-Fiscal Agent Agreement. Jim Bolin seconded. Roll call vote. All in favor, motion carried.

**Discussion regarding a Committee to Review Fiscal Agent Agreements**

Jim Brewer and Josh Douthit volunteered to be on the committee along with Nancy Purdy to review the wording of the fiscal agent agreements. An offer will be extended to any not able to attend the meeting to see if anyone else would like to participate.

**Public Comment:**

Bryan Ellis congratulated the CEOs on designating a new fiscal agent and he reiterated that DCEO will be giving extensive technical assistance to make the transition as easy as possible.

**Adjournment:**

Meeting was adjourned at 6:34 pm. Todd Beard made the motion, Debbie Smith seconded. Motion Carried.