**One-Stop Consortium of Local Workforce Innovation Area 23**

Meeting Minutes

June 17, 2024

**Welcome - Call to Order:**

The regular meeting of the LWIA 23 Consortium Committee was called to order at 4:04 pm on Monday, June 17, 2024 by Kevin Bushur.

**Members Present:**

Gareld Bilyew, Casey Burgholzer (video), Kevin Bushur, Kelly Denton (Elaine Nuding), Carolynne Jorgenson (video), Nancy Purdy, Chris Strohl

**Members Absent:** Rob Jackman

**Others Present:**

Jamie Corda Hadjaoui, Debbie Whitacre, Kala Lambert (video), Carol Tracy, Mandy Bernard (video), Joy Fitts

**Approval of Minutes**

There were no questions or concerns after reviewing the March minutes. Gareld Bilyew made a motion to approve the minutes and Chris Strohl seconded. Motion Carried.

**Conflict of Interest Disclosure**

No conflicts were disclosed.

**Agency Training**

Carol Tracy from Embarras River Basin Agency (ERBA) discussed all the ways ERBA helps low-income individuals gain self-sufficiency. They provide similar programs as CEFS but for different counties. They currently serve nine counties with ten offices and four senior center locations as well as two food pantries. They have a variety of programs, including but not limited to: Head Start; CSBG assistance with a big focus currently on car repairs and dental work; rent and utility assistance; doctor appointment transportation assistance; extracurricular program assistance; and training assistance for short-term programs such as CDL or CNA but willing to take other career programs into consideration.

**One Stop Recertification**

Gareld Bilyew spoke about the recertification process, which involved doing a site visit, and minor recommendations that were made. Interviews with CEFS personnel were conducted and the team was very impressed with the experience and knowledge that the Career Planners demonstrated and how little staff turnover there is. The review team highly recommended that the One Stop be recertified. There were no further questions so Gareld Bilyew made a motion to recommend the One Stop Recertification to the full Board and Chris Strohl seconded. Motion Carried.

**Business Services Update**

Jamie Corda Hadjaoui noted that the Business Services Team has continued to meet monthly with the focus lately being on the goals of the Regional Plan now that it is done. There will be a manufacturing collaborative held in July with a healthcare collaborative to follow. Many business events have occurred over the last several months with many more to come in the near future.

**MOU Updates**

Jamie stated that the MOU budget was approved by the partners back in March. Signatures and direct linkages were collected and submitted to DCEO by the end of May, with the exception of DHS/TANF, which typically takes a little longer to collect due to having to go thru multiple people, and two of the SCSEP partners, Caritas and National Able, due to no response.

**One Stop Operator Report**

Chris Strohl gave the OSO Report on behalf of Kelly. She stated they met the previous week and determined that the signage on the doors needs updating, which is currently being worked on. They discussed the next meeting dates, recertification, upcoming cross-training, the customer satisfaction survey and how many customers visited the One Stop from March through May.

**Other Agenda Items Discussion**

None

**Partner Reports**

**WIOA** – No report.

**LLC Adult Ed**. – Chris stated that this year was the RFP year for their three-year grant. They received notification last week that they will be awarded the grant. They were notified what the expected performance outcomes will be so Chris gave the new percentages compared to the last completed year of FY23. So far, they have served 443 individuals in Adult Education this fiscal year between GED, ESL and the ICAPS program. The demographics of the various programs were also shared.

**KC Adult Ed**. – Joy Fitts shared that Adult Ed. summer classes started in June at Kaskaskia.

**DRS** – Carolynne explained that they are picking up around 190 new step students in July, mainly in the southern portion of the area, and working with 24 adult customers in job placement with Community Support Services. They are also continuing to partner with cosmetology programs in the area. There are around 100 college cases alone between the Mt. Vernon and Olney offices to work on. They anticipate having over 500 customers in July so with one certified counselor in Olney and a rehab counselor trainee, they hope to hire one more counselor to handle the caseload.

**Title V** – No report.

**CSBG** – No report.

**DHS** – No report.

**Perkins** – No report.

**Old Business / New Business**

None.

**Public Comment**

None.

**Adjournment:**

Meeting was adjourned at 4:44 pm. Gareld Bilyew made the motion, Nancy Purdy seconded. Meeting adjourned.