**Local Workforce Innovation Area 23 Special CEO Meeting**

**Monday, August 19, 2024**

**CEFS Board Room▪1805 S Banker St. Effingham**

**Chair: Nancy Purdy**

**Vice Chair: Jim Brewer**

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| **Members Present:** Todd Beard, Jim Bolin, Jim Brewer (video), Josh Douthit (video), Dennis Graves, Nancy Purdy, Jeff Voigt (phone), Jason Warfel (video), Terry Woodrow (phone)**Members Absent:** Bill Burke, Jacob Harris, Joshua Roe, Debbie Smith,**Others Present:**Kelly Denton, Jamie Corda-Hadjaoui, Devon Kroeger, Debbie Whitacre, Elaine Nuding, Kevin Bushur, Chris Strohl, Courtney Yockey (video)  |  |
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**Welcome - Call to Order:**

The special meeting of the LWIA 23 Chief Elected Official's was called to order at 5:30 pm on Monday, August 19, 2024 by Chair Purdy. Roll call was read by Debbie Whitacre. Quorum present.

**Conflict of Interest Disclosure:**

Chair Purdy asked for any conflicts of interest. No conflicts were disclosed.

**Approval of CEO/Fiscal Agent Agreement:**

Chair Purdy discussed the main changes that were incorporated into this version of the CEO/Fiscal Agent Agreement compared to the current agreement. Those changes included: changing the termination timeframe from 60 days to 120 days; changing any references from Lake Land College to C.E.F.S.; and since C.E.F.S. will be the service provider and fiscal agent, wording was added regarding separation of duties. Jeff Voigt made the motion to approve the CEO/Fiscal Agent Agreement as proposed. Jim Bolin seconded. Roll call vote. All in favor, motion carried. Chair Purdy congratulated C.E.F.S. on officially becoming the new fiscal agent now that the agreement has been approved.

**Designation & Acknowledgement Form Authorization**

Jamie Corda-Hadjaoui, WIOA Director, reminded everyone that the Designation & Acknowledgement Form needs to be signed in addition to the other documents being presented tonight. This form designates C.E.F.S. as grant recipient. The forms will be sent out electronically for signatures but if anyone is unable to send them back, staff will setup a time to come to any CEOs.

**Approval of CEO Consortium Agreement:**

Chair Purdy mentioned that this document was primarily a DCEO template with the main changes involving changing Lake Land College to C.E.F.S. and any other customization to LWIA 23 and its counties. Dennis Graves made the motion to approve the CEO Consortium Agreement as proposed. Jim Brewer seconded. Roll call vote. All in favor, motion carried.

**Public Comment:**

Kevin Bushur, C.E.F.S. Chief Executive Officer, thanked the CEOs for their confidence in C.E.F.S. He informed everyone that there have been regular meetings with DCEO and the transition is going well. Job ads are out and C.E.F.S. is working on the grant agreement for the ’24 formula grant. Once the budget is ready, an Executive Committee meeting will be held. In other C.E.F.S./workforce news, ERBA, whom C.E.F.S. is collaborating with, found out that they are a finalist for a workforce grant for the homeless population.

Next regular CEO meeting is scheduled for September 16th and Jamie will email out signature sheets.

**Adjournment:**

Meeting was adjourned at 5:43 pm. Terry Woodrow made the motion, Todd Beard seconded. Motion Carried.