**Local Workforce Innovation Area 23 Executive Committee Meeting**

Thursday, September 5, 2024

CEFS Board Room▪1805 S Banker Effingham

Chair: Gareld Bilyew

Vice Chair: Jason Warfel

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| **Attendance:**  Gareld Bilyew (video)  Kevin Bushur  Chris Strohl for Mike Conrad (video)  Nancy Purdy (phone)  Jason Warfel (video)  Kala Lambert (video) | **Others Present:**  -Kelly Denton  -Devon Kroeger (video)  -Elaine Nuding  -Debbie Whitacre  -Jamie Corda Hadjaoui  -Chris Strohl (video)  -Casey Burgholzer (video)  -Jamie Brown |

**Welcome – Call to Order**

The special meeting of the Executive Committee was called to order at 12:00 pm on September 5, 2024 by Gareld Bilyew. Roll call was taken by Debbie Whitacre.

**Conflict of Interest**

Gareld Bilyew asked if there were any conflicts of interest and Kevin Bushur announced that as CEO of CEFS, the service provider and incoming fiscal agent, he would be abstaining from the budget vote. Kala Lambert also announced she would be abstaining from the vote as well.

**CEFS / LWIA 23 PY24 Proposed Budget**

Kevin Bushur reviewed the grant recipient budget information sent out in the meeting materials. The 4th quarter column of the WIOA program funding form was gone over and how it was broken down between the various funding streams and budget line items for the 24-681023 Formula grant. Since this is different than have seen in the past, a question was asked on if the committee was approving just the administrative part or the full grant amount and Kevin confirmed the full grant amount of $2,692,133. The last page also showed the estimated number of people CEFS hopes to serve with the grant. Another question was asked about the apprenticeship grant since it was not part of the materials to be reviewed and if many businesses would be impacted. Kevin explained that DCEO preferred for CEFS to focus on the transition for this year and then apply for the next round of grants in 2025. Jamie Corda Hadjaoui stated that when a work plan had been prepared for this next round under Lake Land, there was a big focus on helping intermediaries at the 3 community colleges, with an anticipated amount of 10 or so businesses per intermediary, so potentially 30 or so businesses could be impacted but that was just the goal and not a hard number.

The other item that was reviewed was the supplemental grant budget and the projects they hoped would be approved by the State. The grant is for $203,739 and is focused on working with the community college partners in Adult Ed and ESL programs. LLC & IECC are already on board and CEFS has not heard from Kaskaskia. It also would expand on current services for single parents and emphasize workforce development in rural communities.

Gareld Bilyew made the motion to approve the budget and recommend it to the full Board on September 16, 2024. Jason Warfel seconded. Roll call. Kevin Bushur and Kala Lambert abstained, rest in favor (Nancy Purdy was on the call but was having technical difficulties and contacted staff later to tell them she did vote in favor of the budget), motion carried.

**Public Comment**

Gareld stated that he would be discussing a fiscal agent/service provider agreement at the September board meeting. He has talked to DCEO and there is no mandate to have one in place by October 1st but just wanted to have a conversation about it.

**Adjournment**

Jason Warfel made the motion to adjourn and Gareld Bilyew seconded. Voice vote was requested and the vote was unanimous. Motion carried. The meeting was adjourned at 12:36 pm.